

<b>Place of Assignment :</b>	Development Research Division
<b>Position Title :</b>	Supervising Economic Development Specialist
<b>Plantilla Item No. :</b>	ODGB-SVEDS-94-1998
<b>Salary/Job/Pay Grade :</b>	22
<b>Monthly Salary :</b>	Php 69,963.00
<b>Eligibility :</b>	Career Service (Professional) 2nd level eligibility
<b>Education :</b>	Bachelor's Degree relevant to the job
<b>Training :</b>	Sixteen (16) hours of relevant training
<b>Work Experience :</b>	Three (3) years of relevant experience
<b>Competency :</b>	<p>ORGANIZATIONAL: Agility and Resilience, Collaborating and Promoting Inclusion; Delivering Excellent Result; Solving Problems to Achieve Results; Strategic and Systems Thinking; and Socio-Economic Development Planning Advocacy.</p> <p>LEADERSHIP: Building Capabilities; Leading and Inspiring Employees; and Managing Performance</p> <p>FUNCTIONAL: Business/Technical Writing; Computer Skill; Engaging Stakeholders; Development Partner Relationship Management; Forecasting and Modelling; Integrated and Sustainable Development Planning; Investment Programming; Managing Data and Information; Managing Meetings/ Meeting and Support Administration; Policy Formulation and Advocacy/ Policy Review and Advisory; Program/Project Appraisal Advisory and Process Management; Program/Project Monitoring and Evaluation; Research and Analysis; Sector Fluency; Steering Strategic Alignment; and Oral Communication.</p>

**Instructions/Remarks :**

Interested and qualified applicants should signify their interest in writing and should have a Scholastic General Weighted Average of 80% to qualify. Personally submit or send through courier/email the application letter and the following documents not later than April 17, 2022.

**Documents:**

1. Fully accomplished Personal Data Sheet (PDS) with Work Experience Sheet Attachment (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);

3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

Note: For qualified applicants, the NEDA Qualifying Examination is required, the schedule of which shall be announced later.

NEDA-CAR provides equal employment opportunities to its employees and applicants regardless of age, civil status, religion, ethnicity, sex, gender identity, or disability.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

SUSAN A. SUMBELING

**Regional Director**

NEDA-CAR, Botanical Garden, Baguio City  
car@neda.gov.ph

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**

**Posting Date :** April 04, 2022

**Closing Date :** April 17, 2022