

Place of Assignment :	Project Monitoring and Evaluation Division
Position Title :	Economic Development Specialist I
Plantilla Item No. :	ODGB-EDS1-29-1998
Salary/Job/Pay Grade :	13
Monthly Salary :	Php 29,798.00
Eligibility :	Career Service (Professional) 2nd level eligibility
Education :	BS Degree relevant to the job
Training :	None required
Work Experience :	None required
Competency :	<p>ORGANIZATIONAL: Agility and Resilience, Collaborating and Promoting Inclusion; Delivering Excellent Result; Solving Problems to Achieve Results; Strategic and Systems Thinking; and Socio-Economic Development Planning Advocacy.</p> <p>FUNCTIONAL: Business/Technical Writing; Computer Skill; Engaging Stakeholders; Development Partner Relationship Management; Investment Programming; Managing Data and Information; Managing Meetings/ Meeting and Support Administration; Policy Formulation and Advocacy/ Policy Review and Advisory; Program/Project Appraisal Advisory and Process Management; Program/Project Monitoring and Evaluation; Research and Analysis; and Oral Communication.</p>

Instructions/Remarks :

Interested and qualified applicants should signify their interest in writing and should have a Scholastic General Weighted Average of 80% to qualify. Personally submit or send through courier/email the application letter and the following documents not later than August 07, 2022.

Documents:

1. Fully accomplished Personal Data Sheet (PDS) with Work Experience Sheet Attachment (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

SUSAN A. SUMBELING

Regional Director

NEDA-CAR, Botanical Garden, Baguio City

car@neda.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Posting Date : July 26, 2022

Closing Date : August 07, 2022