

Place of Assignment :	Agus 4 & 5 Hydroelectric Power Plant Complex, Plant Technical Services Division
Position Title :	INFORMATION SYSTEMS/ TECHNOLOGY SPECIALIST
Plantilla Item No. :	MGG141-01
Salary/Job/Pay Grade :	11
Monthly Salary :	Php 49,882.00
Eligibility :	Career Service (Professional) Second Level Eligibility
Education :	Bachelor?s Degree relevant to the job
Training :	8 hours of relevant training
Work Experience :	2 years of relevant experience
Competency :	

Instructions/Remarks :

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than August 8, 2022.

Documents:

1. Application Letter with specific Position Title and Item No. applied for
2. Notarized duly accomplished Personal Data Sheet (PDS) with recent passport-size picture and Work Experience Sheet (CS Form No. 212, Revised 2017) and Work Experience Sheet (WES) which can be downloaded at www.csc.gov.ph;
3. Certificate of Employment and/or Service Record (past and present employer, if any)
4. Certificates of eligibility authenticated by the CSC, Report of Rating (for RA 1080) and valid Professional License authenticated by PRC;
5. Original authenticated copy of Transcript of Records ;
6. Certificates of relevant trainings/seminars attended (if any);
7. Performance rating for the last rating period (if applicable);

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

VIRGINIA B. ABA

Division Manager, Admin & Finance Services

Agus 4&5 HPPC, Ditucalan, Iligan City
vbaba@napocor.gov.ph (Head of HRMO)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Posting Date : July 29, 2022

Closing Date : August 08, 2022