



MC # 02, S. 1996

MEMORANDUM CIRCULAR

TO : ALL HEADS OF DEPARTMENTS, BUREAUS AND AGENCIES OF THE NATIONAL AND LOCAL GOVERNMENTS INCLUDING GOVERNMENT-OWNED AND/OR CONTROLLED CORPORATIONS, STATE UNIVERSITIES AND COLLEGES.

SUBJECT : Search for the 1996 Outstanding Public Officials and Employees

Executive Order No. 334, instituted the Presidential Awards for Outstanding Public Service. Likewise, Section 6 of Republic Act No. 6713, otherwise known as the Code of Conduct and Ethical Standards for Public Officials and Employees, provided for the establishment of a system of annual incentives and rewards in order to motivate and inspire public servants to uphold the highest standards of ethics. Based on the foregoing statutes and pursuant to CSC Resolution No. **96-0132**, the Civil Service Commission hereby announces the Search for the 1996 Outstanding Public Officials/Employees under the following categories:

- a. **Presidential or “Lingkod Bayan” Award** which is conferred to an individual for consistent dedicated performance exemplifying the best in any of the profession or occupation resulting in the successful implementation of an idea or performance which is of significant effect to the public or principally affects the national interest, security and patrimony.
- b. **Civil Service Commission or “Pagasa” Award** which is conferred to a group of individuals or team who has demonstrated outstanding teamwork and cooperation which resulted in the successful achievement of its goal and greatly improved/facilitated the delivery of public service, effected economy in operation, improved working condition, or otherwise benefitted the government.
- c. **Outstanding Public Official and Employee or “Dangal ng Bayan” Award** which shall be granted to any public official or employee based on his consistent demonstration and observation of one or more of the norms of conduct laid down under R.A. No. 6713.

In this connection, all agencies concerned are enjoined to actively participate in this program through the following:

- a. *Convene the Agency Suggestions and Incentive Awards Committee (SIAC) which shall be created pursuant to Section 11, Rule X of the Omnibus Rules Implementing Book V of EO 292. The SIAC shall recommend to the Agency Head who shall be nominated to the Honor Awards; and*
- b. *Honor the Agency outstanding employees or "Kapwa" awardees in a fitting/appropriate ceremony.*

The nominations shall be submitted to the **Human Resource Development Office (HRDO)**, Civil Service Commission or any of its Regional, Provincial or Field Offices on or before June 15, 1996. Those received after June 15 will automatically be included for evaluation in the succeeding year's Awards.

Attached for the guidance of all concerned are Memorandum Circular No. 5, s. 1995 and Memorandum Circular No. 56, s. 1989, which prescribes the implementing guidelines on the Search for the Lingkod Bayan and Pagasa Awardees and the Dangal ng Bayan Awardees, respectively, together with the nomination form which may be reproduced.

For more details, inquiries may be made through the **HRDO** at telephone nos. 931-80-19, 931-80-47 or 931-41-82.


CORAZON ALMA G. DE LEON
Chairman

February 15, 1996
HRDO