Examination Advisory No. 08, s. 2018

ADVISORY

TO: All Examinees of the April 15, 2018 Special Career Service Examination, Pen and Paper Test (Agencies)

SUBJECT: School Assignment and Important Reminders

IMPORTANT REMINDEERS:

➢ NO I.D., NO EXAM

➢ GATES OF TESTING VENUES SHALL BE CLOSED TO EXAMINEES AT EXACTLY 7:30 a.m. Examinees that arrive later than 7:30 a.m. shall NOT be admitted.

➢ Wear proper attire on examination day. SLEEVELESS SHIRT/BLOUSE, SHORTS/SHORT PANTS, and SLIPPERS ARE NOT ALLOWED.

➢ Bringing of cellular phones and any other gadgets, including smart phones/watches, calculators, wristwatches with calculator, books and other forms of printed materials and all other similar items, is NOT allowed.

Further, NO bags and any other personal stuff shall be allowed. Examinees are advised to bring ONLY the items listed under Item B (Things to Bring) below.

➢ Failure to take the examination on scheduled date shall mean forfeiture of examination fee and slot. Re-scheduling of examination date is NOT allowed.

A. School Assignment

The ONSA or Online Notice of School Assignment shall NOT be used. Thus, please be advised of the following schools to serve as testing venues for the April 15, 2018 Special CSE-PPT for government employees:

<table>
<thead>
<tr>
<th>Region</th>
<th>Testing Center</th>
<th>Name and Address of School</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>San Fernando City, La Union</td>
<td>Don Mariano Marcos Memorial State University-Mid La Union Campus, Quezon Avenue, Catbangan San Fernando City, La Union</td>
</tr>
</tbody>
</table>

Bawat Kawai, Lingkod Bayani

CSC Building, IBP Road, Constitution Hills, 1126 Quezon City 931-7935/931-7939/931-8092 cscphil@csc.gov.ph www.csc.gov.ph
<table>
<thead>
<tr>
<th>Region</th>
<th>Testing Center</th>
<th>Name and Address of School</th>
</tr>
</thead>
</table>
| II     | Tuguegarao City | Cagayan National High School  
           Lakandula Street, Tuguegarao City |
| III    | City of San Fernando, Pampanga | Pampanga High School  
           High School Boulevard, City of San Fernando  
           Pampanga |
| IV     | Imus City | Gen Emilio Aguinaldo National High School  
           Palico IV, Imus City |
|        | Batangas City | Batangas National High School  
           Rizal Avenue, Poblacion, Batangas City |
|        | Cainta, Rizal | One Cainta College  
           Cainta, Rizal |
|        | Lucena City | Quezon National High School  
M.L. Tagaraao Street, Ilayang Iyam, Lucena City |
| V      | Legazpi City | (For CSE-Professional level):  
           Mariners Polytechnic Colleges Foundation-Main  
           Rawis, Legazpi City |
|        |              | (For CSE-SubProfessional level):  
           Mariners Polytechnic Colleges Foundation-Annex  
           Rawis, Legazpi City |
| VII    | Cebu City | University of Cebu-Banilad Campus  
           Governor Cuenco Avenue, Banilad  
           Cebu City |
| VIII   | Tacloban City | (For CSE-Professional level):  
- Leyte Normal University  
           Paterno Street, Downtown, Tacloban City  
- Eastern Visayas State University  
           Salazar Street, Downtown, Tacloban City  
- Sagkahan National High School  
           Calanipawan Road, Fatima Village, Tacloban City |
|        |              | **Contact CSC RO VIII for school assignment:**  
           Tel. # (053) 323-2967/ (053) 323-2857 |
| IX     | Zamboanga City | Don Pablo Lorenzo Memorial High School  
           Governor Ramos Avenue, Sta. Maria  
           Zamboanga City |
<table>
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<tr>
<th>Region</th>
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<th>Name and Address of School</th>
</tr>
</thead>
<tbody>
<tr>
<td>X</td>
<td>Cagayan de Oro City</td>
<td>Liceo de Cagayan University-College Campus RN Pelaez Street, Carmen Cagayan de Oro City</td>
</tr>
<tr>
<td>XI</td>
<td>Davao City</td>
<td>Magallanes Elementary School Davao City</td>
</tr>
</tbody>
</table>
| XII    | Cotabato City | (For CSE-Professional level):  
- Cotabato City National High School-Main Sinsuat Avenue, Cotabato City  
- Notre Dame Village National High School R.H. 8, Cotabato City  
**Contact CSC RO XII for school assignment:**  
Tel. # (064) 5521911 / (064) 552-1383  
(064) 552-1118  
Mobile # (0918) 4453636  
(For CSE-SubProfessional level):  
- Notre Dame Village National High School R.H. 8, Cotabato City  
- Cotabato City National High School-Rojas Rojas Site, Cotabato City  
**Contact CSC RO XII for school assignment:**  
Tel. # (064) 5521911 / (064) 552-1383  
(064) 552-1118  
Mobile # (0918) 4453636 |
| NCR    | Quezon City | (For CSE-Professional level):  
Quezon City High School Scout Ybardolaza Street, Sacred Heart, Q.C.  
(For CSE-SubProfessional level):  
Kamuning Elementary School Scout Torillo Street, Sacred Heart, Q.C. |
| Caraga | Butuan City | Agusan National High School Butuan City |

**B. Things to Bring**

Bring ONLY the following items on examination day:

1. **I.D. card** – preferably the same I.D. card (Government Office I.D.) presented during filing of application. If the I.D. card to be presented for admission is different from the I.D. card presented during filing of application, the examinee must present any of the following accepted I.D. cards, which is preferably valid (not expired):
1.1 Driver’s License/Temporary Driver’s License (LTO O.R. must be presented together with old Driver’s License; O.R. alone is not allowed)/Student Driver’s Permit;
1.2 Passport;
1.3 PRC License;
1.4 SSS I.D.;
1.5 GSIS I.D. (UMID);
1.6 Voter’s I.D./Voter’s Certification;
1.7 BIR/Taxpayer’s I.D. (ATM type/TIN card type with picture);
1.8 PhilHealth I.D. (must have the bearer’s name, clear picture, signature and PhilHealth number);
1.9 Company/Office I.D.;
1.10 School I.D.;
1.11 Police Clearance/Police Clearance Certificate (with picture);
1.12 Postal I.D.;
1.13 Barangay I.D.;
1.14 NBI Clearance;
1.15 Seaman’s Book;
1.16 HDMF Transaction Card;
1.17 PWD I.D.;
1.18 Solo Parent I.D.;
1.19 Senior Citizen’s I.D.;
1.20 Alien Certificate of Registration Identity Card (ACR I-CARD); and
1.21 CSC Eligibility Card (note: Implemented only beginning with the May 3, 2015 CSE-PPT).

**Note:** - The **NO I.D., NO EXAMINATION** Rule is strictly implemented.
- All other I.D. cards not included in the above list shall not be accepted.
- As a last resort, expired I.D. card may be presented for admission on examination day, provided that, the expiry date of the I.D. card is within the preceding months of the year reckoning the date of examination (or from January 1, 2018 to April 14, 2018).

2. BLACK BALL PEN/S;
3. Original of PSA (formerly NSO)/LCR issued Birth Certificate printed on Security Paper (if I.D. card has no date of birth);
4. Application Receipt with CSC Official Receipt (if available); and
5. Water, or preferred beverage (except alcoholic beverage) placed in clear/transparent container, and/or candies/biscuits, which shall be subject to inspection by the Room Examiner/Proctor.

**Note:** Examinees are advised to bring ONLY the above listed items.

C. Other Reminders

1. Visit and have an ocular inspection of the assigned school/testing venue at least one day before the examination day to be familiar with the school location;
2. Be at the assigned school early on examination day for the verification and locating of room assignment. Testing venues shall be open to examinees at 6 a.m.;
3. Use of any aid in answering the test (such as calculators; books, dictionaries and other forms of printed materials; watch calculators; cellular phones, smart phones/watches, tablets and any other gadgets; and all other similar materials/items) is strictly prohibited.
4. Only BLACK BALL PEN shall be used in the examination. Pencils and any other kinds of pen (e.g. gel pen, sign pen, fountain pen, friction pen, etc.) including other colors of ball pen are not allowed.

D. Scope of Examination and Other Information

<table>
<thead>
<tr>
<th>Reference</th>
<th>Professional Level</th>
<th>SubProfessional Level</th>
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<tbody>
<tr>
<td></td>
<td>In English and Filipino:</td>
<td>In English and Filipino:</td>
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<tr>
<td></td>
<td>▪ Numerical Ability</td>
<td>▪ Numerical Ability</td>
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<tr>
<td></td>
<td>&gt; basic operations</td>
<td>&gt; basic operations</td>
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<tr>
<td></td>
<td>&gt; word problems</td>
<td>&gt; word problems</td>
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<tr>
<td></td>
<td>▪ Analytical Ability</td>
<td>▪ Clerical Ability</td>
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<tr>
<td></td>
<td>&gt; word association</td>
<td>&gt; filing</td>
</tr>
<tr>
<td></td>
<td>&gt; identifying assumptions and conclusions</td>
<td>&gt; spelling</td>
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<td></td>
<td>&gt; logic</td>
<td>&gt; Verbal Ability</td>
</tr>
<tr>
<td></td>
<td>&gt; data interpretation</td>
<td>&gt; grammar and correct usage</td>
</tr>
<tr>
<td></td>
<td>▪ Verbal Ability</td>
<td>&gt; vocabulary</td>
</tr>
<tr>
<td></td>
<td>&gt; grammar and correct usage</td>
<td>&gt; paragraph organization</td>
</tr>
<tr>
<td></td>
<td>&gt; vocabulary</td>
<td>&gt; reading comprehension</td>
</tr>
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<td></td>
<td>&gt; paragraph organization</td>
<td></td>
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<tr>
<td></td>
<td>&gt; reading comprehension</td>
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Scope of Examination

General information items on the following:
- Philippine Constitution;
- Code of Conduct and Ethical Standards for Public Officials and Employees (R.A. 6713);
- Peace and Human Rights Issues and Concepts; and
- Environment Management and Protection

No. of Test Items

<table>
<thead>
<tr>
<th>Time Limit</th>
<th>Regular</th>
<th>3 hours, 10 minutes</th>
<th>2 hours, 40 minutes</th>
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<tbody>
<tr>
<td>Visual &amp; Hearing</td>
<td>170</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Deaf/Hard of Hearing</td>
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<tr>
<td>4 hours, 10 minutes</td>
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<td></td>
<td></td>
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<tr>
<td>3 hours, 40 minutes</td>
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</table>

Test Proper

<table>
<thead>
<tr>
<th>Time Limit</th>
<th>Regular</th>
<th>8 a.m. to 11:10 a.m.</th>
<th>8 a.m. to 10:40 a.m.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Visual &amp; Hearing</td>
<td>165</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Deaf/Hard of Hearing</td>
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<tr>
<td>8 a.m. to 12:10 p.m.</td>
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<tr>
<td>8:00 a.m. to 11:40 a.m.</td>
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Time Required for Pre and Post Examination Activities/Documentation

Approximately one hour before and one hour after the test proper

Please be guided accordingly.

Approved:

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FERNANDO M. PORIO
Director IV
Examination, Recruitment and Placement Office

11 APR 2018