



MC No. 22, s. 2020

## MEMORANDUM CIRCULAR

**TO :** HEADS OF CONSTITUTIONAL BODIES; DEPARTMENTS, BUREAUS AND AGENCIES OF THE NATIONAL GOVERNMENT; LOCAL GOVERNMENT UNITS; GOVERNMENT-OWNED OR CONTROLLED CORPORATIONS WITH ORIGINAL CHARTERS; AND STATE UNIVERSITIES AND COLLEGES

**SUBJECT :** Revised Guidelines on the 2020 Search for Outstanding Government Workers

The Commission, in CSC Memorandum Circular No. 01 dated January 9, 2020, announced the start of the 2020 Search for Outstanding Government Workers. Further, pursuant to CSC Memorandum Circular No. 2 dated February 21, 2019, (PRAISE Winners as Nominees to the Search for Outstanding Government Workers for 2019 and Years Thereafter), heads of agencies are encouraged to automatically nominate their PRAISE awardees to the Search.

On 16 March 2020, the President, through Presidential Proclamation No. 929, declared a state of calamity throughout the Philippines for a period of six (6) months unless earlier lifted or extended as circumstances may warrant due to the Corona Virus Disease 2019 (COVID-19) Situation. Subsequently, the President approved Republic Act No. 11469 otherwise known as “Bayanihan to Heal as One Act” on March 24, 2020, declaring the existence of a national emergency arising from the Corona Virus Disease 2019 (COVID-19) Situation. In compliance, the Commission issued CSC Memorandum Circular No. 10 dated May 7, 2020 for the adoption of the Revised Interim Guidelines for Alternative Work Arrangements and Support Mechanisms for Workers in the Government During the Period of State of National Emergency Due to Covid-19 Pandemic.

In view thereof, the Commission deems it necessary to revise the Search’s guidelines to ensure that both its clientele and human resource are protected from acquiring the dreaded disease. Hence, heads of agencies and state workers are enjoined to observe electronic submission of scanned copies of nominations, together with the required documents, to the CSC Regional and/or Field Offices according to the provisions of the revised guidelines together with a Certification from the agency Human Resource Management Officer that the documents submitted are authentic and genuine.

Bawat Kawani, Lingkod Bayani

For inquiries, the Honor Awards Program (HAP) Secretariat may be reached via email address: [hapsecretariat@csc.gov.ph](mailto:hapsecretariat@csc.gov.ph).

Please be guided accordingly.

  
**ALICIA dela ROSA-BALA**  
Chairperson

09 November 2020