

**CERTIFICATION**  
**on Services Rendered in the Barangay\***  
**(Elective Official)**

This is to certify that           (complete name of the Barangay official)           has rendered services in Barangay           (complete name of the Barangay)          , City/Municipality of           (complete name of the city or municipality)          , Province of           (complete name of the province)          , with the following details:

Position Held	Date of Election (mm/dd/yyyy)	Term of Office (no. of years)	Inclusive Dates	
			From (mm/dd/yyyy)	To (mm/dd/yyyy)

*Note: If under rule on succession, specify the original and assumed position*

Completed Term of Office? (Please check (√) appropriate box)

- YES
- NO, Specify total number of days not served \_\_\_\_\_

Reason for non-completion:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

- Assumed under rule on succession.

This Certification is issued in support of the evaluation/processing of the application of Mr./Ms.           (last name of the Barangay official)           for the grant of Barangay Official Eligibility under Republic Act No. 7160, in accordance with CSC Resolution No. **1200865** dated June 14, 2012 and CSC Resolution No. **1601257** dated November 21, 2016.

          (city/municipality and province)          ,           (complete date)          .

\_\_\_\_\_  
 (Signature over full printed name of  
 Authorized DILG official)

\_\_\_\_\_  
 (Complete position title of the signatory)

\*To be printed in DILG official letterhead, and affixed with DILG Dry Seal at the portion covering the signature over printed name of the authorized DILG official.

NOTES:

1. The Certification on Services Rendered in the Barangay of Elective barangay officials shall be signed by the authorized DILG Official at the municipal, city, provincial, or regional level. It shall be printed on official letterhead of the DILG issuing Office, and affixed with DILG Dry Seal at the portion covering the signature over printed name of the authorized DILG official.
2. Complete name of the Barangay Official shall refer to First Name, Middle Initial, Last Name, and Extension Name, if any.
3. Elective Barangay Officials include *Punong Barangay*/Barangay Captain, regular Sangguniang Barangay Members, and Sangguniang Kabataan Chairmen who were elected in the 1982 Elections or thereafter.
4. The "From" and "To" columns shall be written numerically in the month-day-year format.
6. If under rule on succession, specify the original and assumed position under the "Position Held" column.