



MC No. 35, s. 2017

**MEMORANDUM CIRCULAR**

**TO : ALL HEADS OF CONSTITUTIONAL BODIES; DEPARTMENTS, BUREAUS AND AGENCIES OF THE NATIONAL GOVERNMENT; LOCAL GOVERNMENT UNITS; GOVERNMENT-OWNED OR CONTROLLED CORPORATIONS WITH ORIGINAL CHARTERS**

**SUBJECT : Amended Qualification Standards for Radiologic Technologist I to V Positions, Department of Health (DOH)**

Pursuant to CSC Resolution No. 1701537 dated 27 November 2017, the Commission amends the existing qualification standards for Radiologic Technologist I to V positions in the Department of Health (DOH), as follows:

Position Title	SG	Education	Experience	Training	Eligibility
Radiologic Technologist I	11	Bachelor of Science in Radiologic Technology	None Required	None Required	RA 1080 (Radiologic Technologist)
Radiologic Technologist II	15	Bachelor of Science in Radiologic Technology	One (1) year of experience as a Radiologic Technologist	Four (4) hours of training in radiologic technology	RA 1080 (Radiologic Technologist)
Radiologic Technologist III	18	Bachelor of Science in Radiologic Technology	Two (2) years of experience as a Radiologic Technologist	Eight (8) hours of training in radiologic technology with special modalities undertaken within the last five (5) years	RA 1080 (Radiologic Technologist)
Radiologic Technologist IV	20	Bachelor of Science in Radiologic Technology	Three (3) years of experience as a Radiologic Technologist which shall include one (1) year of experience in supervising departmental operations	Sixteen (16) hours of training in radiologic technology with special modalities undertaken within the last five (5) years	RA 1080 (Radiologic Technologist)
Radiologic Technologist V	22	Bachelor of Science in Radiologic Technology	Four (4) years of experience as a Radiologic Technologist which shall include at least two (2) years of experience in planning, organizing, directing, coordinating and supervising various activities in radiologic technology	Thirty-two (32) hours of training in radiologic technology with special modalities which include sixteen (16) hours management training undertaken within the last five (5) years	RA 1080 (Radiologic Technologist)

**Bawat Kawani, Lingkod Bayani**

The approved qualification standards shall be the bases of the Civil Service Commission in attesting appointments and in evaluating other human resource actions for the subject positions in the DOH.

Other government hospitals need not secure the approval of the CSC should the foregoing minimum qualification standards be adopted. However, the agency should inform the CSC through a letter, copy furnished the CSC Regional and Field Office concerned. Likewise, government hospitals may set specific or higher standards, in which case, they shall submit to the CSC for approval the specific and higher standards, and once approved, they shall be adopted by the CSC as the qualification standards in the attestation of their appointments

CSC Resolution No. 1701537 dated November 27, 2017 shall take effect immediately.

  
**ALICIA dela ROSA - BALA**  
Chairperson

19 DEC 2017

HRPSO/QSSD/APE/JLT/DOLM/mya



**QUALIFICATION STANDARDS**

Re: Amended QS of Radiologic Technologist I to V Positions; Department of Health

Number : 1701537

Promulgated: 27 NOV 2017

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**RESOLUTION**

Former Secretary Paulyn Jean B. Rosell-Ubial of the Department of Health (DOH), requests the Civil Service Commission’s approval of the proposed amended Qualification Standards (QS) for the Radiologic Technologist (RT) I to V positions, as follows:

Position Title	SG	Education	Experience	Training	Eligibility
Radiologic Technologist I	11	Bachelor of Science in Radiologic Technology	None Required	None Required	RA 1080
Radiologic Technologist II	15	Bachelor of Science in Radiologic Technology	Must have at least one (1) year of experience as a Radiologic Technologist	4 hours of relevant training	RA 1080
Radiologic Technologist III	18	Bachelor of Science in Radiologic Technology	Must have at least two (2) years of experience as a Radiologic Technologist	8 hours of relevant training taken within the last five years	RA 1080
Radiologic Technologist IV	20	Bachelor of Science in Radiologic Technology	Must have at least three (3) years of experience as a Radiologic Technologist which shall include 1 year experience in supervising departmental operations	16 hours of relevant training taken within the last five years	RA 1080
Radiologic Technologist V	22	Bachelor of Science in Radiologic Technology	Must have at least four (4) years of experience as a Radiologic Technologist which shall include at least 2 years experience in planning, organizing, directing, coordinating and supervising various activities in radiologic technology	32 hours of relevant training taken within the last five years	RA 1080

The existing qualification standards for the RT positions prescribed in the 1997 Revised Qualification Standards Manual, are as follows:

Position Title	SG	Education	Experience	Training	Eligibility
Radiologic Technologist I	11	Bachelor’s degree in Radiologic Technology	None Required	None Required	RA 1080
Radiologic Technologist II	13	Bachelor’s degree in Radiologic Technology	None Required	None Required	RA 1080
Radiologic Technologist III	15	Bachelor’s degree in Radiologic Technology	None Required	None Required	RA 1080

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Radiologic Technologist IV	18	Bachelor's degree in Radiologic Technology	1 year of relevant experience	4 hours of relevant training	RA 1080
Radiologic Technologist V	20	Bachelor's degree in Radiologic Technology	2 years of relevant experience	8 hours of relevant training	RA 1080

In a letter dated March 2, 2017, then Secretary Ubial represented that she is endorsing the review and approval of the amended QS of the subject positions due to the pending appeal of the Philippine Society of Government Radiologic Technologists (PSGRT) for re-allocation of the abovesited subject positions with the Department of Budget and Management (DBM). Moreover, she represented, as follows:

*“ x x x The DBM upon review of the request found out that the existing QS of Radiologic Technologist positions is not consistent with their appeal.”*

*“As such, the proposed QS serves as a requirement by the Department of Budget and Management to facilitate the approval of the said request.”*

The appeal of the PSGRT with the DBM was recommended by former DOH Secretary Janette P. Loreto-Garin in her letter dated April 29, 2016 wherein she states that: *“The said request is being made to be at par with other salary grades of health professionals with the same education, training, experience and eligibility requirements.”*

In response to the request of then Secretary Ubial, the Human Resource Policies and Standards Office (HRPSO), this Commission, requested necessary documents to facilitate the evaluation of the proposed amended QS, such as:

1. DOH letter appealing to the DBM for the reallocation of the Radiologic Technologist positions; and
2. DBM letter to DOH informing that the existing QS of Radiologic Technologist positions is not consistent with their appeal.

In a letter dated April 24, 2017, the DBM copy furnished the Commission with the letter addressed to then Secretary Ubial approving the re-allocation of the subject positions as follows:

*“In cognizance of the technological, professional and organizational developments in the field of radiology, and to maintain parity within the ranks of health professionals, **the re-allocation of the RT positions is hereby approved, as follows:***

Position Title	Salary Grade		Remarks
	From	To	
Radiologic Technologist I	11	11	Status Quo
Radiologic Technologist II	13	15	Upgrading by two (2) SGs
Radiologic Technologist III	15	18	Upgrading by three (2) SGs
Radiologic Technologist IV	18	20	Upgrading by two (2) SGs
Radiologic Technologist V	20	22	Upgrading by two (2) SGs

*“The implementation, however, of the re-allocation of RT positions shall be effective upon approval of the revised QS for RT positions by the CSC.”*

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*“Accordingly, the National Budget Circular for the re-allocation of RT positions shall be issued after the CSC approval of the revised QS.”*

The DOH, in a letter dated June 29, 2017, resubmitted their proposed QS for the subject positions with modification indicating the relevant training requirements.

**Section 22 (2), Chapter 5, Subtitle A, Title I, Book V of Executive Order No. 292 (Administrative Code of 1987)** provides, that:

*“(2) The establishment, administration and maintenance of qualification standards shall be the responsibility of the department or agency, with the assistance and approval of the Civil Service Commission and in consultation with the Wage and Position Classification Office.” (Underscoring supplied)*

**Paragraph 3, Item No. 2, Part I - General Policies of CSC Resolution No. 030962 (Revised Policies on Qualification Standards) dated September 12, 2003** states that:

*“Agencies are encouraged to set specific or higher standards for their positions. These standards shall be submitted to the Commission for approval, and once approved, they shall be adopted by the Commission as qualification standards in the attestation of appointments of the agency concerned.”*

An evaluation of the proposed amended qualification standards for the Radiologic Technologist positions in the DOH shows that they are higher than the existing minimum requirements and compliant with the general formula and policies in the establishment of qualification standards of positions in the government.

**WHEREFORE**, the Commission **RESOLVES** to **APPROVE** the amended qualification standards for the following Radiologic Technologist I to V positions in the Department of Health:

Position Title	SG	Education	Experience	Training	Eligibility
Radiologic Technologist I	11	Bachelor of Science in Radiologic Technology	None Required	None Required	RA 1080 (Radiologic Technologist)
Radiologic Technologist II	15	Bachelor of Science in Radiologic Technology	One (1) year of experience as a Radiologic Technologist	Four (4) hours of training in radiologic technology	RA 1080 (Radiologic Technologist)
Radiologic Technologist III	18	Bachelor of Science in Radiologic Technology	Two (2) years of experience as a Radiologic Technologist	Eight (8) hours of training in radiologic technology with special modalities undertaken within the last five (5) years	RA 1080 (Radiologic Technologist)
Radiologic Technologist IV	20	Bachelor of Science in Radiologic Technology	Three (3) years of experience as a Radiologic Technologist which shall include one (1) year of experience in supervising departmental operations	Sixteen (16) hours of training in radiologic technology with special modalities undertaken within the last five (5) years	RA 1080 (Radiologic Technologist)

Position Title	SG	Education	Experience	Training	Eligibility
Radiologic Technologist V	22	Bachelor of Science in Radiologic Technology	Four (4) years of experience as a Radiologic Technologist which shall include at least two (2) years of experience in planning, organizing, directing, coordinating and supervising various activities in radiologic technology	Thirty-two (32) hours of training in radiologic technology with special modalities which include sixteen (16) hours management training undertaken within the last five (5) years	RA 1080 (Radiologic Technologist)

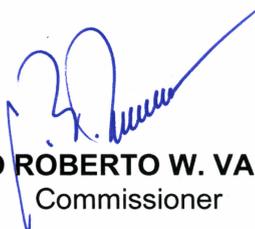
The Commission **FURTHER RESOLVES** that the approved qualification standards shall be the bases of the Civil Service Commission in attesting appointments and in evaluating other human resource actions for the subject positions in the DOH.

Copies of this resolution shall be disseminated to the Civil Service Commission Regional and Field Offices concerned.

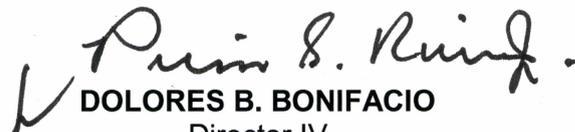
Quezon City.

  
**ALICIA dela ROSA - BALA**  
 Chairperson

  
**ROBERT S. MARTINEZ**  
 Commissioner

  
**LEOPOLDO ROBERTO W. VALDEROSA, JR.**  
 Commissioner

Attested By:

  
**DOLORES B. BONIFACIO**  
 Director IV  
 Commission Secretariat and Liaison Office