



Examination Advisory No. 06, s. 2018

ADVISORY

TO : ALL EXAMINEES OF THE JANUARY 28, 2018 CSE-FSO

SUBJECT : Examination Results

The results (List of Passers) of the January 28, 2018 Career Service Examination for Foreign Service Officer (CSE-FSO) have been released and posted on the CSC website www.csc.gov.ph | Examination Results.

The CSC does not recognize and is not liable for any other postings on any other websites and social media links that are not affiliated at all with, or are engaged in the unauthorized use of the name of, the Civil Service Commission.

1. Individual Examination Result/Rating Through OCSEERGS

Examinees, both passed and failed, may generate their individual test result using the Online Civil Service Examination Result Generation System (OCSEERGS) by **March 25, 2018**. Please note that no report of rating shall be mailed to individual examinees.

To use OCSEERGS, the examinee should encode/fill in the required data in the corresponding data fields accurately, following the proper format. (*Note: Make sure to encode the complete data, then press the tab key on the key board to go to the next field. On any data field, DO NOT USE or CLICK PREDICTIVE POP-UP LIST or WORDS.*)

When the screen returns to the user interface after clicking the "submit" button, do the following procedures:

- a. Click the arrow left/back icon "←" at the upper left part of the screen.
- b. Click again the "submit" button.
(*Note: The examinee's Report of Rating will appear on screen, which can be printed by clicking the "Print this page" link/icon found at the upper right side of the screen.*)

When the "result generation failed" dialogue box appears on screen, do as follows:

- a. Click "ok"
- b. Key in again required data
(*Note: Make sure to encode the complete data, then press the tab key on the key board to go to the next field. On any data field, DO NOT USE or CLICK PREDICTIVE POP-UP LIST or WORDS.*)
- c. Click the arrow left/back icon "←" at the upper left part of the screen.
- d. Click again the "submit" button.

2. Certification of Eligibility for Passers on CSC Letterhead

Passers shall be issued a **Certification of Eligibility** printed on CSC official letterhead, free of charge, **by April 11, 2018**. The letterhead printed Certification shall be issued through the CSC Regional/Field Offices.

2.1 Issuance and Claiming of Certification of Eligibility

Passers are strongly advised to verify first if their Certification is already available for claiming before going to the CSC Regional/Field Office. Please access the CSC website for the directory of the CSC Regional/Field Offices.

Passers must personally claim their Certification of Eligibility at the CSC Regional/Field Office concerned. Representatives are not allowed to claim on behalf of the passers. In claiming the Certification, passers must present the following items:

2.1.1 **I.D. card** – preferably the same I.D. card presented during filing of application. If the I.D. card to be presented for claiming of Certification is different from the I.D. card presented during filing of application, the examinee must present any of the following accepted I.D. cards, which is preferably valid (not expired):

- a. Driver's License/Temporary Driver's License (LTO O.R. must be presented together with old Driver's License; O.R. alone is not allowed)/Student Driver's Permit;
- b. Passport;
- c. PRC License;
- d. SSS I.D.;
- e. GSIS I.D. (UMID);
- f. Voter's I.D./Voter's Certification;
- g. BIR/Taxpayer's I.D. (ATM type/TIN card type with picture);
- h. PhilHealth I.D. (must have the bearer's name, clear picture, signature and PhilHealth number);
- i. Company/Office I.D.;
- j. School I.D.;
- k. Police Clearance/Police Clearance Certificate (with picture);
- l. Postal I.D.;
- m. Barangay I.D.;
- n. NBI Clearance;
- o. Seaman's Book;
- p. HDMF Transaction Card;
- q. PWD I.D.;
- r. Solo Parent I.D.;
- s. Senior Citizen's I.D.;
- t. Alien Certificate of Registration Identity Card (ACR I-CARD); and
- u. CSC Eligibility Card (*note: Implemented only beginning with the May 3, 2015 CSE-PPT*).

Note: a. *All other I.D. cards not included in the above list shall not be accepted.*

b. *As a last resort, expired I.D. card may be presented for claiming of Certification, provided that, the expiry date of the I.D. card is within the preceding months of the year reckoning the date of claiming of Certification.*

2.1.2 Application receipt and/or CSC Official Receipt (if available).

Note: *The CSC Regional/Field Offices may require additional document/s as necessary to establish the identity of the passers.*

2.2 Claiming of Certification of Eligibility at Conduit CSC RO/FO

In case of passers who have moved to or are based in *another* region, or in remote areas *within* the region, they may personally claim their Certification of Eligibility at the CSC Regional or Field Office (conduit CSC RO/FO) nearest their present place of residence or work.

To facilitate the matter, they must send a written request to the authorized CSC RO that has jurisdiction over the testing center/venue where they took the examination to forward their Certification of Eligibility to the conduit CSC Regional/Field Office where they would like to claim the same. In their written request, they must also cite their reasons for the request.

3. Certification of Eligibility for Passers on Security Paper

Apart from the letterhead printed Certification, passers may also opt to apply for regular Certification of Eligibility that is printed on security paper at cost (*Note: Applying for regular Certification has a different set of requirements and procedures. Please verify with the CSC RO concerned, or secure the requirements from the CSC website www.csc.gov.ph*).

Approved:



FERNANDO M. PORIO

Director IV
Examination, Recruitment and Placement Office

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