



Examination Advisory No. 06, s. 2024

ADVISORY

TO : ALL EXAMINEES OF THE 03 MARCH 2024 CSE-PPT¹
SUBJECT : Examination Results

The **List of Passers** of the 03 March 2024 CSE-PPT for Professional and SubProfessional levels shall be posted on the CSC Website www.csc.gov.ph | Examination Results by **09 May 2024²**.

The List of Passers posted on the CSC Website is the official list. *The CSC does not recognize and is not liable for any other postings on any other websites and social media links/platforms that are not affiliated with, or are engaged in the unauthorized use of the name of, the Civil Service Commission.* Thus, the CSC cautions the public against accessing such postings.

1. Individual Examination Result/Rating Through OCSEGRS

Examinees, both passed and failed, can generate their individual test result using the Online Civil Service Examination Result Generation System (**OCSEGRS**) not later than **19 May 2024³**. Please note that no report of rating shall be mailed to individual examinees.

The examinee should encode/fill in the required data in the corresponding data fields under the personal information, and the details of examination (*i.e.*, date, type, and place of examination) accurately, following the illustrated/indicated format.

To ensure that the enhanced OCSEGRS is accessed, use the main, official CSC Website www.csc.gov.ph | Quick Links | OCSEGRS.

2. Certification of Eligibility (CoE) for Passers⁴

a. Letterhead CoE

Passers may request for a CoE printed on CSC official letterhead by **12 June 2024⁵**. The letterhead CoE is issued free of charge by the concerned CSC Regional/Field Office where the exam was taken.

¹ Career Service Examination (Professional and SubProfessional levels).

² Based on the 2024 Program Expenditure Classification (PREXC) target of CSC, 60 days processing time for aggregate of up to 300,000 actual examinees; 1 day extension for every 5,000 actual examinees in excess of the 300,000 vis-à-vis the 335,385 actual total number of examinees.

³ Since said date falls on a Sunday, the availability of OCSEGRS may be adjusted/moved to the next regular working day.

⁴ For purposes of appointment, the proof of eligibility to be submitted may be original copy, authenticated copy, certified true copy, photocopy, scanned copy, or site/screen capture of the eligibility using the Civil Service Eligibility Verification System pursuant to CSC Memorandum Circular No. 03, s. 2023 (Amendment to Section 4 of the 2017 Omnibus Rules on Appointments and Other Human Resource Actions, as amended).

⁵ Since said date is a regular holiday (Philippine Independence Day), the availability of the CoE may be adjusted/moved to the next regular working day.

Bawat Kawani, Lingkod Bayani

a.1 Issuance and Claiming of Letterhead CoE

Notwithstanding the given date above, passers are strongly advised to verify first if their letterhead CoE is already available for claiming before going to the CSC Regional/Field Office.

Passers should personally claim their CoE, presenting the following items:

- (i) I.D. card (original) – preferably the same I.D. card presented during the filing of application. In case of loss or unavailability, the examinee must present any of the other accepted I.D. cards for civil service exam (refer to attached list), which is valid (not expired).
- (ii) Application receipt and/or CSC Official Receipt (*only if available*).

Note: The CSC Regional/Field Offices may require additional document/s as may be necessary to establish the identity of the passers.

a.2 Claiming of Letterhead CoE at Conduit CSC RO/FO

In case of passers who have moved to or are based in *another* region, or in remote areas *within* the region, they may personally claim their letterhead CoE at the CSC Regional or Field Office (serving as conduit CSC RO/FO) nearest their present place of residence or work.

- (i) For those who have moved to or are based in *another* region, a written request, citing reason/s thereof, must be sent to the authorized CSC RO (with jurisdiction over the testing center/venue where they took the examination) to forward their CoE to the conduit CSC Regional/Field Office where they would like to claim the same.
- (ii) For those in remote areas *within* the region, a written request must be sent to the CSC RO to forward their CoE to the CSC Field Office where they would like to claim the same.

b. Security Paper CoE

Apart from the letterhead CoE, passers may also opt to apply for CoE printed on security paper with fee (*Note: Applying for security paper CoE has a separate set of requirements and procedures. Please verify with the CSC RO, or secure the requirements from the CSC Website*).

The security paper CoE and its authenticated copy/ies may be applied for and obtained from any of the 16 CSC ROs nationwide, regardless of the place of examination, also by **12 June 2024**⁶. Relatedly, passers are advised to verify first the availability of the service (*i.e.*, issuance of security paper CoE) before going to the CSC RO. Please access the CSC website for the directory of the CSC ROs.

Please be guided accordingly.



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Examination, Recruitment and Placement

APR 30 2024

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⁶ Same as footnote no. 5.

LIST OF ACCEPTED I.D. CARDS/DOCUMENTS FOR CIVIL SERVICE EXAM

1. Driver's License Card/Temporary Driver's License (*LTO O.R. must be presented together with old Driver's License; O.R. alone is not allowed*)/Student Driver's Permit;
2. Passport;
3. PRC License Card;
4. SSS I.D. Card;
5. GSIS I.D. (UMID) Card;
6. Voter's I.D. Card /Voter's Certification;
7. BIR/Taxpayer's I.D. Card (*ATM type/TIN card type with picture*);
8. PhilHealth I.D. Card (*must have the bearer's name, clear picture, signature and PhilHealth number*);
9. Company/Office I.D. Card;
10. School I.D. Card;
11. Police Clearance/Police Clearance Certificate (with picture);
12. Postal I.D. Card;
13. Barangay I.D. Card;
14. NBI Clearance;
15. Seaman's Book;
16. HDMF Transaction I.D. Card;
17. PWD I.D. Card;
18. Solo Parent I.D. Card;
19. Senior Citizen's I.D. Card;
20. CSC Eligibility Card (*note: Implemented only beginning with the May 3, 2015 CSE-PPT*); and
21. Philippine Identification (PhilID⁷) Card.

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⁷ Based on Republic Act No. 11055 (An Act Establishing the Philippine Identification System) and Executive Order No. 162 dated 14 February 2022 (Institutionalizing the Acceptance of the Philippine Identification or Philippine Identification System Number as Sufficient Proof of Identity and Age in All Government and Private Transactions), the Philippine Identification (PhilID) card issued by the Philippine Statistics Authority shall be accepted as valid I.D. card for civil service exams. It shall include both formats of (i) ePhilID which is paper-printed and may or may not be laminated, and (ii) PVC card-printed.