Republic of the Philippines CIVIL SERVICE COMMISSION Batasan Hills, Quezon City

CS Form 101-A (Revised, Dec. 2011) THIS FORM IS NOT FOR SALE. REPRODUCTION IS ALLOWED.

Recent ID Photo - Passport size (4.5 cm x 3.5 cm) - White background In close-up shot (from shoulder level up with head & face occupying at least 80% of the picture and with name tag at approx. 1° below the chin) - In bare face (without eye glasses/ colored contact lens/any facial accessory; facial features not computer-enhanced) - Showing left and right ears - With hand-held & written (not computerized) and legible name tag showing signature over complete

showing signature over complete printed name in the format FN-MI-LN-EN

Application for Grant of Eligibility Pursuant to CSC Resolution No. 90-083
(EDP Specialist)

INSTRUCTIONS: Fill in the required information. Put "n/a" for items not applicable to you. Submit this Form, together with the documentary requirements, to the CSC Regional/ Field Office concerned. (Note: This Form may be accomplished either handwritten, typewritten, or computer printed, provided that the signature of the applicant should be handwritten. Digital/scanned signature is strictly not allowed.)

1. APPLICANT'S NAM	/E:	Last name	First n		t. name	Middle name	Middle initial
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QUALIFICATIONS FOR THE GRANT OF EDP SPECIALIST ELIGIBILITY			(For CSC Processor/s On
invopendisk/h			
2. Certificate of Proficiency issued by the National Computer Institute is value	AS Access + Visual Basic alid (within prescriptive period)	 Java 	gramming courses: (Circle the cours
3. Name of applicant is included in the corresponding Master List issued b	ly the National Computer Cente		
 B. Evaluation on Qualifications for the Grant of Eligibility Qualified (all qualifications set are met). Application for approval. Not qualified. Application for disapproval. Specify qualification/s not met 	Grant of Eligibility Para	Application for	N A CLUTTIN IS A LOWED
DOCUMENTARY REQUIREMENTS FOR SUBMISSION (To be accomplished only for	qualified applications; Put aste	risk (*) for lacking items	s and/or "n/a" for items not applicab
A. Checklist of GENERAL REQUIREMENTS:			n Reiniger van de lander steren de lander Reiniger steren de lander i hier fra
 1. Properly accomplished CS Form 101-A, Revised Dec. 2011 (all fields p 2. Three (3) pieces of identical, recent I.D. pictures with the following spec 	roperly filled out, with "n/a" indi ifications:	cated in all fields not ap	oplicable to the applicant)
 Passport size (4.5 cm x 3.5 cm) In white background In bare face (without eye glasses/colored contact lens/any facial accessory; facial finding accessory; facial	Printed on quality photo	and the second	eft and right ears
In standard close-up shot (from shoulder level up with head and face occupying at least	80% of the picture and with the name tag	positioned at approximately 1"	below the chin)
With handheld and written (not computerized), and legible <u>name tag showing si</u> NOTE: DO NOT ACCEPT I.D. PICTURE IF NOT WITH ALL OF THE.		ne in the format First Name	e-Middle Initial-Last Name-Extension Na
3. Original and photocopy of any of the following I.D. cards, which must be va and the issuing officer's name and signature (NOTE: Any other I.D. card N			
Current Office/Company I.D.	GSIS UMID	PhilHealt	h I.D. (ATM type)
 School I.D. (must be duly validated for the current school year) Passport (with signature of the applicant) 	 SSS I.D. PRC License 	 Voter's I.I Postal I.D 	
 BIR I.D. (ATM type/laminated card with picture type) 	Driver's License	Barangay	
 Police clearance (with picture) 4. Original and photocopy of Birth Certificate of the applicant authenticated/is: 	sued by the NSO [Note: In case the	NSO Birth Certificate is not	legible, or the NSO has duly issued a Nega
 Certification of Birth (NSO CRS Form No. 1) printed in NSO security form, the applicant shall, 5. For female married applicants, original and photocopy of Marriage Certificate shall, in addition, submit the original and photocopy of his/her Marriage Certificate authenti 6. If filing of application is through a representative: 	in addition, submit the original and photo te authenticated/issued by the N icated/issued by the Local Civil Registra	copy of his/her Birth Certificate SO (Note: In case the NSO ar.)	authenticated/issued by the Local Civil Regist Marriage Certificate is not legible, the appli
the second s	nd photocopy of one (1) valid I.	D. card of the represen	tative.
B. Checklist of SPECIFIC REQUIREMENTS: EDP Specialist Eligibility			
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 8. Original and photocopy of the Certificate of Completion issued by the N 9. Original and photocopy of the Grade Slip issued by NCI. 	vational Computer Institute (NCI); and	
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