

**NVM Accomplishment Report Format**

Agency/LGU: \_\_\_\_\_

Objective	Activity(ies)/ Output	Date Conducted	Participants/ Beneficiaries/ Cost (if applicable)	Lessons Learned/ Suggestions to Improve the Volunteering Environment or Create Volunteering Opportunities in the Agency/Sector/ Country

Prepared by:

Noted/Approved by:

\_\_\_\_\_  
Volunteer Focal Person

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Head of Agency/LGU