



MC No. 10, s. 1998

MEMORANDUM CIRCULAR

TO : ALL HEADS OF DEPARTMENTS, BUREAUS, OFFICES, AND AGENCIES OF THE NATIONAL GOVERNMENT AND LOCAL GOVERNMENT UNITS INCLUDING GOVERNMENT-OWNED AND CONTROLLED CORPORATIONS WITH ORIGINAL CHARTERS AND STATE COLLEGES AND UNIVERSITIES

SUBJECT : Amendment of the Qualification Standards of the positions of Social Welfare Officer I-V

Pursuant to CSC Resolution No. 98-0575 dated March 17, 1998, the Commission has amended the qualification standards of the positions of Social Welfare Officer I-V provided in the 1997 Revised Qualification Standards Manual to read as follows:

SOCIAL WELFARE OFFICER I (SG-11)

EDUCATION : Bachelor's degree in Social Work
EXPERIENCE : None required
TRAINING : None required
ELIGIBILITY : R.A. 1080 (Social Worker)

SOCIAL WELFARE OFFICER II (SG-15)

EDUCATION : Bachelor's degree in Social Work
EXPERIENCE : 1 year of relevant experience
TRAINING : 4 hours of relevant training
ELIGIBILITY : R.A. 1080 (Social Worker)

SOCIAL WELFARE OFFICER III (SG-18)

EDUCATION : Bachelor's degree in Social Work
 EXPERIENCE : 2 years of relevant experience
 TRAINING : 8 hours of relevant training
 ELIGIBILITY : R.A. 1080 (Social Worker)

SOCIAL WELFARE OFFICER IV (SG-22)

EDUCATION : Bachelor's degree in Social Work
 EXPERIENCE : 3 years of relevant experience
 TRAINING : 16 hours of relevant training
 ELIGIBILITY : R.A. 1080 (Social Worker)

SOCIAL WELFARE OFFICER V (SG-24)

EDUCATION : Masteral Degree
 EXPERIENCE : 4 years in position/s involving
 management and supervision
 TRAINING : 24 hours of training in management
 and supervision
 ELIGIBILITY : R.A. 1080 (Social Worker)

Please be guided accordingly.


 CORAZON ALMA G. DE LEON
 Chairman

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 EAR/FCT/aia
 April 3, 1998
 AsCom-R



QUALIFICATION STANDARDS

Re: Amendment of the Qualification Standards
of the positions of Social Welfare Officer I- V

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RESOLUTION NO. 980575

WHEREAS, pursuant to Section 12(3) Chapter I, Book V of the Administrative Code of 1987, the Commission is empowered to formulate and promulgate policies, standards and guidelines to promote merit and fitness in recruitment and selection of employees in the career service;

WHEREAS, in line with its authority, the Civil Service Commission has established the qualification standards of all positions in the government which are provided in the 1997 Revised Qualification Standards Manual approved and issued under CSC Resolution No. 097-0404 dated January 24, 1997 and CSC Memorandum Circular No. 1, s. 1997 as amended ;

WHEREAS, the Commission pursuant to Section 4, Rule IV of the Civil Service Law and rules is likewise authorized to review and update whenever necessary the established qualification standards;

WHEREAS, the Commission through its 1997 Revised Qualification Standards has prescribed the education and eligibility requirements for the Social Welfare Officer I- IV positions as Bachelor's degree relevant to the job and Career Service (Professional)/Second Level Eligibility, respectively and for the Social Welfare Officer V position (Division Chief, SG-24) as Master's degree and Career Service (Professional)/Second Level Eligibility, respectively;

WHEREAS, the aforementioned education and eligibility requirements for the Social Welfare Officer positions have stirred apprehension from the Social Worker sectors because such could possibly result in the extinction of the

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profession, the Social Work positions now being keenly eyed by non-Social Worker graduates;

WHEREAS, on the basis of the representations made by one such sector, the Philippine Association of Social Welfare (PASWI) Pangasinan Chapter, the Commission conducted a thorough study of Republic Act No. 4373 otherwise known as the Act to Regulate the Practice of Social Work and the Operation of Social Work Agencies. Aforecited Act explicitly provides, among others, that:

“Sec. 10. Practice of Social Work and Appointment as Social Worker- Unless exempt from registration, no person shall practice or offer to practice social work in the Philippines as defined in this Act, or be appointed as a social worker or to any position calling for social worker in any social work agency whether private or government without holding a valid certificate of registration as a social worker issued by the Board of Examiners for Social Workers.”

WHEREAS, for purposes of consistency and in accord with the pertinent provisions of Republic Act No. 4373, there is a need to amend the existing qualification standards of the Social Welfare Officer positions prescribed in the 1997 Revised Qualification Standards Manual;

NOW, THEREFORE, the Commission resolves to amend the existing qualification standards of the Social Welfare Officer positions provided in the 1997 Revised Qualification Standards Manual to read as follows:

SOCIAL WELFARE OFFICER I - SG -11

Education : Bachelor's degree in social work
Experience : None required

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Training : None required
Eligibility : RA 1080 (Social Worker)

SOCIAL WELFARE OFFICER II - SG -15

Education : Bachelor's degree in social work
Experience : 1 year of relevant experience
Training : 4 hours of relevant training
Eligibility : RA 1080 (Social Worker)

SOCIAL WELFARE OFFICER III - SG-18

Education : Bachelor's degree in social work
Experience : 2 years of relevant experience
Training : 8 hours of relevant training
Eligibility : RA 1080 (Social Worker)

SOCIAL WELFARE OFFICER IV. - SG-22

Education : Bachelor's degree in social work
Experience : 3 years of relevant experience
Training : 16 hours of relevant training
Eligibility : RA 1080 (Social Worker)

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SOCIAL WELFARE OFFICER V - SG-24

Education : Mastal Degree with Bachelor's degree in social work

Experience : 4 years in position/s involving management and supervision


Training : 24 hours of training in management and supervision

Eligibility : R.A. 1080 (Social Worker)

This Resolution shall take effect immediately.


Quezon City, **MAR 17 1998**


CORAZON ALMA G. DE LEON
Chairman


THELMA P. GAMINDE
Commissioner


JOSE F. ERESTAIN, JR.
Commissioner

Attested by:


CARMENCITA GISELLE B. BORILLO
Board Secretary VI