



MC No. 09, s. 2004

MEMORANDUM CIRCULAR

TO : ALL HEADS OF CONSTITUTIONAL BODIES; DEPARTMENTS, BUREAUS, OFFICES AND AGENCIES OF THE NATIONAL GOVERNMENT; LOCAL GOVERNMENT UNITS; STATE COLLEGES AND UNIVERSITIES; AND GOVERNMENT OWNED AND CONTROLLED CORPORATIONS WITH ORIGINAL CHARTERS

SUBJECT : Extension of the Deadline for Submission of Nominations for the 2004 Search for Outstanding Public Officials and Employees

Pursuant to CSC Resolution No. 040439, dated April 20, 2004, the Civil Service Commission, as the central personnel agency of the government that administers the annual nationwide Honor Awards Program, hereby announces the extension of the deadline for submission of nominations to this year's Search for Outstanding Public Officials and Employees from April 15 to April 30, 2004. This will give the PRAISE Committee of the departments/agencies adequate time to evaluate and complete the requirements for nominations.

Submission of nominations shall be made directly to the Honor Awards Secretariat, Public Assistance and Information Office, Civil Service Commission, Constitution Hills, Diliman, Quezon City.

All nominations received after April 30, 2004 shall automatically be included for evaluation in the 2005 Honor Awards Program.

Please be guided accordingly.

KARINA CONSTANTINO-DAVID
Chairman

April 21, 2004
mcext



**RE: Extension of Deadline for Submission
of HAP Nominations**

X----- X

RESOLUTION NO. 040439

WHEREAS, pursuant to CSC Resolution No. 040079, dated February 5, 2004, which provides for the new Honor Awards Program (HAP) Policy Guidelines, nominations for the three (3) award categories (the *Lingkod Bayan Award*, the *Dangal ng Bayan Award* and the *Pagasa Award*) must be submitted to any Civil Service Commission Regional or Field Office on or before April 15. Those received after April 15 will automatically be included for evaluation in the succeeding year's award;

WHEREAS, under the HAP Guidelines, nominations must pass through the Agency Central Office PRAISE Committee for its screening and evaluation and the Agency Head for its endorsement;

WHEREAS, because of the limited time within which to comply with said requirement taking into consideration the long vacation caused by the observance of the Lenten season, the Commission has received a number of requests from agencies, which include the Commission on Audit; the Department of Agriculture and its bureaus and attached agencies; the Department of Environment and Natural Resources; the Philippine National Police, and several recipients of national awards given by private award-giving bodies, to extend the deadline for submission of nominations for this year's Awards;

WHEREAS, to give the PRAISE Committee of the different departments/agencies adequate time to evaluate and complete the requirements of the nominations and to generate more nominations, there is a need to extend the deadline for submission of nominations for this year's Awards;

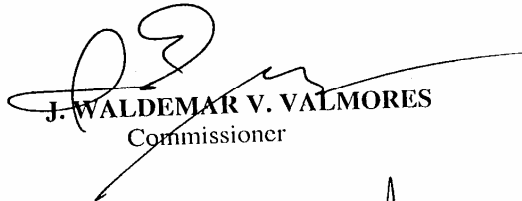
WHEREAS, pursuant to Section 12(2), Chapter 3, of the 1987 Administrative Code which empowers the Commission to "prescribe, amend and enforce rules and regulations for carrying into effect the provisions of the Civil Service Law and other pertinent laws," the Commission extended the deadline for submission of HAP nominations in 2003 from May 15, 2003 to May 28, 2003;

WHEREFORE, the Commission resolves to extend the deadline for submission of nominations for this year's Honor Awards Program to April 30, 2004. However, said submission of nominations shall be made directly to the Honor Awards Secretariat, CSC-Central Office.

Quezon City, APR 20 2004



KARINA CONSTANTINO-DAVID
Chairman

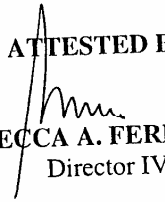


J. WALDEMAR V. VALMORES
Commissioner



CESAR D. BUENAFLOR
Commissioner

ATTESTED BY:



REBECCA A. FERNANDEZ
Director IV