



MC No. 10, s. 2004

MEMORANDUM CIRCULAR

TO : ALL HEADS OF CONSTITUTIONAL BODIES;
DEPARTMENTS, BUREAUS, OFFICES AND AGENCIES OF
THE NATIONAL GOVERNMENT; LOCAL GOVERNMENT
UNITS; GOVERNMENT-OWNED AND CONTROLLED
CORPORATIONS; AND STATE UNIVERSITIES AND
COLLEGES

SUBJECT : Declaration of All Positions in the Security Units/Divisions of
National and Local Governments involved in the personal security
of Elective/Appointive Officials as Primarily Confidential

Pursuant to CSC Resolution No. 040436 dated April 19, 2004, the Commission may declare all security positions in the Security Units/Divisions of National Government Agencies, Constitutional Offices and Local Government Units whose duties and responsibilities involve the personal security of appointive/elective officials as primarily confidential upon request by the agency and approval by the Commission. Moreover, for appointment to the aforesaid positions, appointees are exempted from all requirements (education, eligibility, training, and experience) prescribed in the 1997 Revised Qualification Standards Manual.

Incumbents of the positions mentioned above with permanent appointments shall retain their permanent status. However, once the positions are vacated, succeeding appointments to said positions shall be primarily confidential and shall be co-terminous with the appointing authority.

This Circular takes effect immediately.

KARINA CONSTANTINO-DAVID
Chairman

27 April 2004

MVM/KPZ/X8/Y11(48)
mc-secpos/vog



Republic of the Philippines
Civil Service Commission
Constitution Hills, Batasang Pambansa Complex, Diliman 1126 Quezon City

100 Years of Service;
Civil Service at its Best,

Mamamayan Muna

Re: Security Positions
Primarily Confidential

X-----X

RESOLUTION NO. 040436

WHEREAS, the Commission in its Resolution No. 02-0671 dated May 7, 2002, declared the two highest positions in the Security Units/Divisions in agencies of the government as primarily confidential;

WHEREAS, in CSC Memorandum Circular No. 1, s. 1997 (1997 Revised Qualification Standards Manual), the Commission has prescribed qualification standards for appointment to the lower positions in the Security Units/Divisions of government agencies. Thus, some agencies have appointed personnel to subject positions under permanent status provided they meet the minimum qualification requirements of the positions in education, experience, training and eligibility;

WHEREAS, there have been requests from heads of agencies (local and national) to convert the status of the other security positions lower in rank, which are involved in the security of the Officials therein, to primarily confidential;

WHEREAS, the duties and responsibilities of the other security positions in the civil security units/divisions are primarily involved in the security of appointive/elective officials therein;

WHEREAS, the nature of the duties and responsibilities of the subject positions primarily involve the confidence, trust and loyalty of the appointees to the appointing authority;

WHEREAS, there is a need to modify Civil Service Commission Resolution No. 02-0671, to include the lower security positions involved in the personal security of elective/appointive officials of national/local government agencies and to exempt the appointees thereto from all qualification requirements prescribed in the 1997 Revised Qualification Standards Manual.

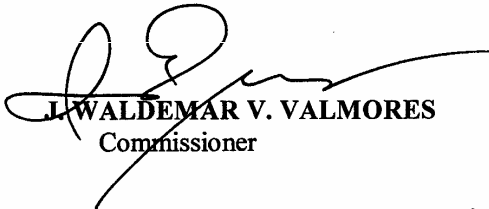
WHEREFORE, premises considered, and to grant the request of elective/appointive officials, the Commission hereby resolves to amend CSC Resolution No. 02-0671 and Resolution No. 04-0020, by adding another paragraph, as follows:

“Moreover, all security positions, regardless of the number of appointees thereto, in the Security Units/Divisions of Constitutional Offices, National Government Agencies and Local Government Units that involve the personal security of appointive/elective officials therein may be declared by the CSC primarily confidential upon request from the heads of agencies (local and national). Thus, for appointment to the aforesaid positions, appointees are exempted from all requirements (education, eligibility, training and experience) prescribed in the 1997 Revised Qualification Standards Manual. Those who are presently occupying positions with permanent appointments shall retain their permanent status. However, once the positions are vacated, succeeding appointments to said positions shall be primarily confidential and shall be co-terminous with the appointing authority.”

Quezon City, APR 19 2004



KARINA CONSTANTINO-DAVID
Chairman

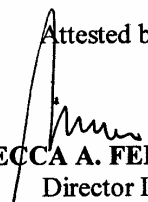


J. WALDEMAR V. VALMORES
Commissioner



CESAR D. BUENAFLOR
Commissioner

Attested by:



REBECCA A. FERNANDEZ
Director IV

Commission/Secretariat and Liaison Office