

**ANNEX D - 2**

QS for Department Head and Assistant Department Head positions created by the Local Sanggunian through an Ordinance which are not included in RA No. 7160 or other special laws

**QS for generic position titles listed in the CSC Qualification Standards Manual (1997):**

<b>POSITION</b>	<b>SALARY GRADE</b>	<b>LEVEL</b>	<b>EDUCATION</b>	<b>EXPERIENCE</b>	<b>TRAINING</b>	<b>ELIGIBILITY</b>
Provincial Government Department Head	26	2	Bachelor's degree	5 years in position/s involving management and supervision	32 hours of training in management and supervision	Career Service Professional/ Second Level Eligibility
Provincial Government Assistant Department Head	24	2	Bachelor's degree	4 years in position/s involving management and supervision	24 hours of training in management and supervision	Career Service Professional/ Second Level Eligibility
City Government Department Head III	27	2	Bachelor's degree	5 years in position/s involving management and supervision	32 hours of training in management and supervision	Career Service Professional/ Second Level Eligibility
City Government Department Head III	26		Bachelor's degree	5 years in position/s involving management and supervision	32 hours of training in management and supervision	Career Service Professional/ Second Level Eligibility
City Government Department Head I	25		Bachelor's degree	5 years in position/s involving management and supervision	32 hours of training in management and supervision	Career Service Professional/ Second Level Eligibility

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City Government Assistant Department Head III	25	2	Bachelor's degree	5 years in position/s involving management and supervision	32 hours of training in management and supervision	Career Service Professional/ Second Level Eligibility
City Government Assistant Department Head II	24		Bachelor's degree	4 years in position/s involving management and supervision	24 hours of training in management and supervision	Career Service Professional/ Second Level Eligibility
City Government Assistant Department Head I	23		Bachelor's degree	3 years of relevant experience	16 hours of relevant training	Career Service Professional/ Second Level Eligibility
Municipal Government Department Head II	25	2	Bachelor's degree	5 years in position/s involving management and supervision	32 hours of relevant training	Career Service Professional/ Second Level Eligibility
Municipal Government Department Head I	24		Bachelor's degree	4 years in position/s involving management and supervision	24 hours of relevant training	Career Service Professional/ Second Level Eligibility
Municipal Government Assistant Department Head II	23	2	Bachelor's degree	3 years of relevant experience	16 hours of relevant training	Career Service Professional/ Second Level Eligibility

<b>POSITION</b>	<b>SALARY GRADE</b>	<b>LEVEL</b>	<b>EDUCATION</b>	<b>EXPERIENCE</b>	<b>TRAINING</b>	<b>ELIGIBILITY</b>
Municipal Government Assistant Department Head I	22		Bachelor's degree	3 years of relevant experience	16 hours of relevant training	Career Service Professional/ Second Level Eligibility