

PURCHASE REQUEST

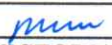
Entity Name: CIVIL SERVICE COMMISSION

Fund Cluster:

Office/Section :	PR No.: <i>2022-02-0024</i> Responsibility Center Code :	Date: <i>2/9/22</i>
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Stock / Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	units	Modular Workstation (see attached plan and estimate)	3.00	85,000.00	255,000.00
		Specification:			
		<ul style="list-style-type: none"> • The Partitions shall be made with 6cm Aluminum Capping and Endtrim with Aluminum Skirting Base, durable laminate finish partition with glass panels on top with frosted stripes sticker having a height specified in the quantity estimate; • The Workstation (desk, side return and back table) shall be made of stainless steel frame or aluminum in powder coat paint finish, Desktops/Tabletop: High-Pressure Laminate (HPL) finish and shall be "L" shaped (without cut) provide support on the panel which longer than 1.50m to prevent sagging; • The tablespots shall be made of 25 mm thick particle boards High-Pressure Laminate (HPL) finish with PVC edging and plastic grommets (anticipate the location of mobile pedestal), where the computer and electrical wirings can easily pass though from the table top to the convenience outlet at the baseboard. • The Acoustical panel should have a minimum thickness of 6 cm. It should also be equipped with aluminum raceway with cover at the baseboard where wires and telephone and LAN cables can be placed, and electrical outlets can be easily, safely and conveniently installed. Aluminum baseboard shall be user- friendly and can be easily removed and fixed during installation and/or inspection of wires and cables. • Each work station shall have ready accessories, namely; heavy duty three (3) drawers mobile pedestal steel cabinet, center drawer and CPU holders which includes: pulls/handles and key lock/s; and install two (2) heavy duty duplex convenient outlet mounted at the base of the panel and connected to the power source. • All partition and the peripherals comprising the modular workstations come with 1-year warranty from Manufacturing defects. 			
		Note:			
		The prospective bidder shall be required to present sample of actual item to be delivered on a scheduled date prior to award.			
		The end-user reserves the right to reject the item if found to be inferior quality based on evaluation.			
					255,000.00

Purpose: Additional Modular Worstation at the Office of Commissioner Lizada

Requested by:	Approved by:
Signature : 	
Printed Name : EFEREN A. CAPANAN	MARIA VICTORIA M. SALAZAR
Designation : Engineer V- BGMD	Acting Director IV - OFAM