

Civil Service Commission
Constitution Hills, Batasang Pambansa Complex Diliman, Quezon City

REQUEST FOR QUOTATION

RFQ No. : 2022-013 NP-SVP
Date: : February 15, 2022
PR No./End-User : 2022-01-0013 (OFAM-BGMD)

Company Name : _____
Address : _____
Tel No. & Fax No. : _____
Mobile No. : _____
PhilGEPS Reg. No. : _____
TIN No. : _____

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Prospective lessors who will submit a proposal with the lowest calculated and responsive offer shall be selected. **As a condition for award**, you will be required to submit a copy of your ***Mayor's/Business Permit**, together with your proposal. The updated ***Certification Platinum Membership** may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number. **If awarded**, you will be required to submit a ***signed copy of Purchase Order (PO) prior to the date of delivery**.

Please accomplish and submit this form and all the **required documents** to Procurement Management Division - OFAM, Basement, Civil Service Commission, Constitution Hills, Quezon City or fax it through number **931-8029** or email to **csc.ofam.pmd@gmail.com** not later than **02:00 P.M. of February 22, 2022**.


RENEL JOANNE G. GAMBITO
Procurement Officer
931-7935; 931-7939; 931-8092 Loc. 508


JULIUS B. REMUDARO
Chief, Procurement Management Division
Office for Financial & Assets Management (OFAM)

TERMS AND CONDITIONS:

1. Award shall be made on per: Item Basis Lot Basis Total Quoted Price
2. Goods/Services shall be rendered on Seven (7) working days upon receipt of Purchase Order (PO)
3. Place of Delivery: Civil Service Commission, Constitution Hills, Quezon City - OFAM at Lower Ground Floor
4. Please indicate Warranty: _____
5. Technical specification with asterisks (*) are mandatory. For goods, please indicate brand, model and country of origin.
6. Bidders shall provide **correct and accurate information** required in this form.
7. Quotations exceeding the Approved Budget for the contract shall be rejected.
8. Price quotation/s must be valid for a period of **thirty (30) calendar days** from the date of submission.
9. Terms of Payment: **within 15-30 days upon complete submission of supporting documents.**
10. Payment shall be made through Land Bank's LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account)/Bank Transfer Facility.
Account Name: _____ Account Number: _____
Bank Name: _____ Branch: _____
"Note: Non-Land Bank of the Philippines accounts shall be charged a service fee.
11. Liquidated Damages/Penalty: **amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.**
12. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
13. In case of a tie, the contract shall be awarded to the supplier or service provider who first submitted its quotation.
14. Prospective supplier must not be blacklisted by the PhilGEPS-DBM as appeared in their "List of Blacklisted Bidders".
15. **NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free."**

Printed Name/Signature
Authorized Representative of the Service Provider

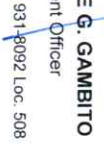
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| ITEM NO. | ITEM & DESCRIPTION | QTY | UNIT | YES | NO | REMARKS/BIDDERS SPECIFICATIONS <small>If applicable, write the detailed specifications in the space provided. Indicate brand, model and country of origin.</small> | UNIT PRICE | TOTAL PRICE |
|----------|---|-----|------|-----|----|---|------------|-------------|
| 1 | Pest Control Services for the Control of Termites for the year 2022-2024 | 1 | lot | | | | | |
| | With 15 months thorough treatments and 21 months warranty period | | | | | | | |
| | Responsibility areas: | | | | | | | |
| | Area of Compound : Approx 4 hectares or 40,000 m2 | | | | | | | |
| | Estimated floor area of existing building: | | | | | | | |
| | CSC Main Building - 11,625 m2 | | | | | | | |
| | ERPO Bldg - 1,092 m2 | | | | | | | |
| | CSC Resource Center Bldg- 3,836 m2 | | | | | | | |
| | Multipurpose Bldg & CSC Garage - 1,772 m2 | | | | | | | |
| | Library or CSC HR for Knowledge Center Bldg-265m2 | | | | | | | |
| | OLD Record Center Bldg - 192 m2 | | | | | | | |
| | GSD Storage or Ware house - 100m2 | | | | | | | |
| | Water Refilling Station - 25 m5 | | | | | | | |
| | Guard House 25 m2 | | | | | | | |
| | With a Total Floor area of 18,932 m2 | | | | | | | |
| | SCOPE of WORK FOR STRUCTURAL SERVICES | | | | | | | |
| | A. SOIL TREATMENT (SL) | | | | | | | |
| | To prevent subterranean termites from damaging home/building, treating the soil by cordoning, trenching or injections method. | | | | | | | |
| | General Treatment Duration : 1 Time/ Frequency : Spot | | | | | | | |

| | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|
| B. Termite Abatement Maintenance Program (TAMP) | | | | | | | | | |
| During the 15 months thorough treatment of the | | | | | | | | | |
| quarterly visit licensed technician inspects all crevices, | | | | | | | | | |
| surface corners and places conducive to termite attack. | | | | | | | | | |
| Treats any signs of infestation by dusting or trophallaxis | | | | | | | | | |
| method, wood injection, residual spraying or other | | | | | | | | | |
| similar techniques usings suited treatment chemicals. | | | | | | | | | |
| Approved Budget for the Contract: <i>PH</i>850,000.00 | | | | | | | | | |
| xxxxxxxxxx-Nothing Follows-xxxxxxxxxx | | | | | | | | | |
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 Printed Name/Signature
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