



CSC-CO BIDS AND AWARDS COMMITTEE (BAC)

RECOMMENDING THE AWARD OF CONTRACT TO *MOSTACO MARKETING (LOT 1, 2 & 3), ZAB ENTERPRISES, INC. (LOT 4), BAN BEE COMMERCIAL CO. INC. (LOT 5), LASERVIEW TRADING (LOT 6) AND BOSSMENG TRADING OPC (LOT 7) FOR THE SUPPLY AND DELIVERY OF VARIOUS COMMON USE OFFICE SUPPLIES FOR 2ND SEMESTER OF 2023 AS REQUESTED BY THE OFFICE FOR FINANCIAL AND ASSETS MANAGEMENT UNDER ABSTRACT OF QUOTATIONS NO. 2023-171 - SHOPPING (B)*

BAC RESOLUTION No. 2023-171 (AMP)¹

WHEREAS, the Civil Service Commission – Office for Financial and Assets Management – Procurement Management Division (CSC-OFAM-PMD) submitted Purchase Request (PR) and numbered as PR No. 2023-08-1225 for the *Supply and Delivery of Various Common Use Office Supplies for 2nd Semester Of 2023* under mode of procurement **Shopping (B)** with an Approved Budget for the Contract (ABC), as follows:

- Lot 1 - **Seventy Thousand One Hundred Forty Pesos (PhP70,140.00)**
(Items: Clearbook, Data Folder, Folder, etc.);
- Lot 2 - **Twenty Seven Thousand Seven Hundred Forty Five Pesos (PhP27,745.00)**
(Items: Sign Pen and Whiteboard Marker);
- Lot 3 - **Fifty Six Thousand Six Hundred Pesos (PhP56,600.00)**
(Items: Battery, Air Freshener, Disinfectant Spray, etc.);
- Lot 4 – **Thirty One Thousand Three Hundred Thirty Eight Pesos (PhP31,388.00)**
(Items: Tapes and Correction Tape);
- Lot 5 – **Four Hundred Seventy Six Thousand Five Hundred Twenty Five Pesos (PhP476,525.00)**
(Items: Note Pad and Papers)
- Lot 6 – **Two Hundred Sixty Two Thousand Two Hundred Pesos (PhP262,200.00)**
(Item: HP Toner); and
- Lot 7 – **Seven Thousand Four Hundred Ninety Pesos (PhP7,490.00)**
(Item: Printer Laser Monochrome).

WHEREAS, to support the procurement, OFAM-PMD likewise submitted a copy of its 2023 approved Annual Procurement Plan – Common-Use Supplies and Equipment (APP-CSE), indicating said items to be procured, a Certificate of Availability of Funds (CAF) No. 2023-08-144 and Certificate of Non-Availability of Stocks (CNAS) dated 23 August 2023. The PR, copy of 2023 APP-CSE, CAF and CNAS are herein attached and marked as **Annexes “A”, “B”, “C”, and “D”** respectively, and are made as integral parts hereof;

WHEREAS, the **Alternative Methods of Procurement - Shopping** of Annex “H” of the 2016 Revised Implementing Rules and Regulations (RIRR) of Republic Act (RA) No. 9184 or the Government Procurement Reform Act reads: *“Shopping is a method of procurement of Goods whereby the Procuring Entity simply requests for the submission of price quotations for readily available off-the-shelf goods or ordinary/regular equipment to be procured directly from*

suppliers of known qualifications;

WHEREAS, as provided in Annex "H," Shopping (b) refers to "Procurement of ordinary or regular office supplies and equipment not available in DBM-PS xxx;"

WHEREAS, the CSC Bids and Awards Committee (BAC), through the BAC Secretariat posted the Request for Quotation (RFQ) for the 7 lots at the Philippine Government Electronic Procurement System (PhilGEPS) and CSC Website starting 31 August 2023. The RFQ and proof of posting are attached and marked as **Annexes "E", "F" and "G"** respectively, and are made as integral parts hereof;

WHEREAS, as further required under Annex "H" of the RIRR, the BAC through the BAC Secretariat likewise conducted canvass of prices by sending said RFQs to seventy-nine (79) prospective suppliers. The proof of invitation is attached, marked as **Annex "H"** and made as an integral part hereof;

WHEREAS, within the set deadline of 08 September 2023 at 03:00 P.M., Eighteen (18) quotations were received by the BAC Secretariat under RFQ No. 2023-171Shopping (B) to wit;

1. Varyline Corporation;
2. Ryrh Merchandising;
3. RR Lim School and Office Supplies Trading;
4. Ban Bee Commercial Co., Inc.;
5. MCSA Marketing;
6. 8 Dimensions Trading and Supplies, Inc.;
7. Laserview Trading;
8. Roshq Trading;
9. Mostaco Marketing;
10. Zab Enterprises, Inc.;
11. Center Point Sales & Trading, Inc.;
12. CL Sia Trading;
13. Lambert Trading;
14. Bossmeng Trading OPC;
15. K & L Core Consumer Goods Trading;
16. AE Samonte Merchandise;
17. SIB Consumer Goods Trading; and
18. Margon Leaf Trading OPC.

The quotations received are attached and marked as **Annexes "I1" to "I18"**, respectively, and are made as an integral part hereof;

WHEREAS, upon evaluation of bid/quotation, the CSC-BAC found the following;

1. **Mostaco Marketing** registered under PhilGEPS Registration No. **201507142205745933607**, offered the lowest calculated and responsive bid for **Lot 1** amounting to **Forty-Three Thousand Six Hundred Forty-Four Pesos (PhP43,644.00.00)**, **Lot 2** amounting to **Six Thousand One Hundred Five Pesos (PhP6,105.00)** and **Lot 3** amounting to **Thirty Three Thousand Six Hundred Sixty Pesos (PhP33,660.00)**;
2. **Zab Enterprises, Inc.** registered under PhilGEPS Registration No. **201701183451867393529**, offered the lowest calculated and responsive bid for **Lot 4** amounting to **Thirteen Thousand Two Hundred Forty-Two Pesos (PhP13,242.00)**;

3. **Ban Bee Commercial Co. Inc.** registered under PhilGEPS Registration No. **2001-2151**, offered the lowest calculated and responsive bid for **Lot 5** amounting to **Two Hundred Forty-Eight Thousand Four Hundred Forty-One Pesos (PhP248,441.00)**;
4. **Laserview Trading** registered under PhilGEPS Registration No. **2015081441521801189257**, offered the lowest calculated and responsive bid for **Lot 6** amounting to **One Hundred Twenty Five Thousand Three Hundred Forty-Three Pesos (PhP125,343.00)**; and
5. **Bossmeng Trading OPC** registered under PhilGEPS Registration No. **402599**, offered the lowest calculated and responsive bid for **Lot 7** amounting to **Five Thousand Six Hundred Twenty Five Pesos (5,625.00)**.

A copy of the Abstract of Quotation is hereto attached and marked as **Annex "J"** and made as an integral part hereof;

WHEREAS, on Alternative Methods of Procurement – Shopping of Annex "H" of the 2016 RIRR of Republic Act No. 9184 or the Government Procurement Reform Act reads: "*The BAC shall recommend to the HOPE the award of contract in favor of the supplier with the Lowest Calculated and Responsive Quotation*":

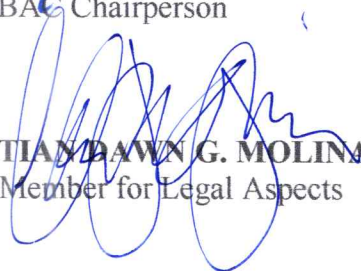
NOW, THEREFORE, the Bids and Awards Committee, hereby **RESOLVES** to recommend to the Commission through Chairperson Karlo A. B. Nograles as the Head of the Procuring Entity for consideration and approval the award of contract to the **Mostaco Marketing** as the lowest calculated and responsive bid for **Lot 1** amounting to *Forty-Three Thousand Six Hundred Forty-Four Pesos (PhP43,644.00.00)*, **Lot 2** amounting to *Six Thousand One Hundred Five Pesos (PhP6,105.00)* and **Lot 3** amounting to *Thirty Three Thousand Six Hundred Sixty Pesos (PhP33,660.00)*; **Zab Enterprises, Inc.** as the lowest calculated and responsive bid for **Lot 4** amounting to *Thirteen Thousand Two Hundred Forty-Two Pesos (PhP13,242.00)*; **Ban Bee Commercial Co. Inc.** as the lowest calculated and responsive bid for **Lot 5** amounting to *Two Hundred Forty-Eight Thousand Four Hundred Forty-One Pesos (PhP248,441.00)*; **Laserview Trading** as the lowest calculated and responsive bid for **Lot 6** amounting to *One Hundred Twenty Five Thousand Three Hundred Forty-Three Pesos (PhP125,343.00)* ; and **Bossmeng Trading OPC** as the lowest calculated and responsive bid for **Lot 7** amounting to *Five Thousand Six Hundred Twenty Five Pesos (5,625.00)* inclusive of all applicable taxes.


Quezon City, SEPTEMBER 8, 2023

CSC-CO BIDS AND AWARDS COMMITTEE (BAC)


ARIEL G. RONQUILLO
BAC Chairperson


FERNANDO M. PORIO
BAC Vice-Chairperson


CHRISTIAN DAWN G. MOLINA
BAC Member for Legal Aspects


NOEL V. SALUMBIDES
BAC Member for Financial Aspect



ROLAN A. ALVINO

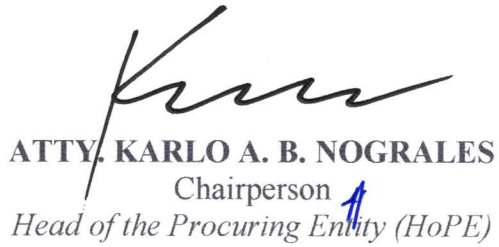
Office Provisional Member/ End-User Representative (OFAM)

Attested by:



SAM Y. MANGLICMOT
BAC Secretariat Head

Approved () ~~**Disapproved**~~



ATTY. KARLO A. B. NOGRALES
Chairperson
Head of the Procuring Entity (HoPE)