



CSC-CO BIDS AND AWARDS COMMITTEE

Project I.D. No. 2022 - 20
 (2nd Neg. Proc.-Motor Vehicle for OCOM-Acosta)
 October 19, 2022

INVITATION TO NEGOTIATE
(Mode of Procurement: Negotiated Procurement-Two Failed Biddings)

The Civil Service Commission (CSC), through its Bids and Awards Committee (BAC), invites *interested bidders/suppliers/dealers/distributors of motor vehicles* and duly registered with the *Philippine Government Electronic Procurement System (PhilGEPS)* ([http:// www.philgeps.gov.ph](http://www.philgeps.gov.ph)) of the Department of Budget and Management (DBM), to participate in the “**Negotiated Procurement (Two-Failed Biddings)**” for the following project:

Title of Project: **Negotiated Procurement for the Supply and Delivery of One (1) Unit Motor Vehicle for Use of the CSC Commissioner (2nd N.P.)**

Approved Budget for the Contract (ABC): **Php 3,000,000.00** (Inclusive of Govt. Taxes/ Applicable Charges)

Technical Specifications and Requirements:

Item No.	Quantity/ Unit	Item Description	ABC (Unit Cost)	Total ABC
1	1 Unit	<p>Negotiated Procurement for the Supply and Delivery of One (1) Unit Motor Vehicle for Use of the CSC Commissioner (2nd N.P.)</p> <p><u>Technical Specifications:</u></p> <p>Model: 2022 or much later Model Brand-New</p> <p><u>Chassis:</u></p> <p>Body type : MPV Seating Capacity: 7 persons Brakes (Front/Rear): Disc / Disc Fuel Tank Capacity: 64 – 75L Wheels: at least 18 - 19” Alloy Wheels</p> <p><u>Dimensions:</u></p> <p>4735 – 5160 (L) x 1825 - 1995 (W) x 1680 – 1935 (H)</p> <p><u>Engine:</u></p> <p>Type: Diesel Displacement: 2,150cc (at least) not more than 2,800cc Transmission: Automatic Number of valves: 16</p> <p><u>Accessories:</u></p> <p>Air-conditioning System: Three-zone air-conditioning system with Blindspot Detection System Push start button Hill Start Assist</p>	Php 3,000,000.00	<p>Php 3,000,000.00 (Inclusive of Govt. Taxes/ Applicable Charges)</p>

		<p>Headlamps - LED Daytime Running Lights Side Turn Signal Lights Spare Tire – Steel wheel and tire Power Seats–With Lumbar Support for Driver Power Steering or similar or higher technology</p> <p><u>Safety and Security:</u> Manufacturer’s Standard</p> <p><u>Color:</u> CSC reserves option to choose</p> <p><u>Standard Inclusions:</u> Free Items (Minimum/whatever appropriate) Tint, Matting, Seat Cover, Emergency Roadside Assistance (ERA)</p> <p>Warranty: 100,000 kms. or minimum of 3 years whichever comes first</p> <p><u>Additional Conditions:</u> Prospective bidder must own and operate or has affiliate service stations nationwide</p> <p>Note: Specifications should be compliant with motor industry requirements and standards.</p> <p>Delivery Period & Place: Delivery of the vehicle to the CSC-Central Office shall be completed within sixty (60) to ninety (90) calendar days upon receipt of the approved Notice to Proceed.</p> <p>A. Other Requirements</p> <ol style="list-style-type: none"> 1. Bidder/supplier/company must be in <u>existence for at least two (2) years and belongs to the same market industry</u> providing similar requirements and goods/machines for the same period. 2. Bidder/supplier/company must be an up-to-date registered member of the Philippine Government Electronics Procurement System (PhilGEPS) under the Department of Budget and Management (DBM). 3. Bidder/supplier/company must be able to <u>comply with the technical specifications/ requirements and bidding requirements of the project</u> pursuant to the Revised Implementing Rules and Guidelines (IRR) of R.A. 9184 (Government Procurement Reform Act). 4. Bidder/supplier/company must be able to <u>provide preventive/ maintenance/repair services for the vehicle in any of its branches or service centers nationwide</u> within the specified time. 		
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		<p>B. GUARANTEE / WARRANTY</p> <p>The winning supplier/bidder shall guarantee the availability of the vehicle, (including their parts, accessories, and other components) which are all original, brand-new, and free from any manufacturing defects. Replacement of the defective vehicle or its part/accessory shall be performed within the specified period.</p> <p>C. BID VALIDITY</p> <p>The Bid shall be valid for one hundred twenty (120) calendar days upon submission of bid.</p> <p>D. PAYMENT</p> <p>To consummate the sale, payment, through a Landbank of the Philippines (LBP) <u>Cheque</u>, shall be made within five (5) government working days (GWDs) <u>after complete delivery of the motor vehicle</u> by the Winning Supplier and <u>attachment of complete supporting documents</u> as required for payment processing.</p> <p>E. TAXES</p> <p>Any and all taxes, fees, charges, imposts, and other legally imposable fees due or that may become due under the purchase shall be for the account of the supplier.</p> <p>The <u>Civil Service Commission</u>, as a government collecting agency for the Bureau of Internal Revenue, <u>shall deduct allowable government taxes</u>.</p> <p>F. DELIVERY PERIOD</p> <p>The winning bidder/supplier shall deliver the motor vehicle within sixty (60) to ninety (90) calendar days upon receipt of the approved Notice to Proceed (NTP).</p> <p>In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) based on the amount specified in the Purchase Order for every day of delay shall be imposed.</p> <p>G. DELIVERY PLACE</p> <p>The motor vehicle shall be delivered to the CSC Central Office, through the Office for Financial and Assets Management (OFAM), located at CSC Main Building, IBP Road, Constitution Hills, Diliman, Quezon City.</p> <p style="text-align: center;">* * *</p>		
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In this light, **may we invite authorized Car Dealers/Company Representative/s to participate in the following activities on the negotiated procurement** of vehicle in the CSC Central Office:

Date / Time	Activity	Place / Venue
October 20 to October 27, 2022 (At least 7 days)	INVITATION / ADVERTISEMENT (Invitation to bidders and posting of procurement announcement/ bid bulletin in the PhilGEPS & CSC Websites/ conspicuous places in the CSC)	PhilGEPS Website; CSC Website; and CSC Procurement Bulletin Board
October 27, 2022 at 1:30 p.m.	NEGOTIATION CONFERENCE (Online) <i>On the following:</i> <ul style="list-style-type: none"> • <i>Technical Specifications (Annex A)</i> • <i>Documents to be submitted during Best Offer Opening: (Annex B)</i> <ol style="list-style-type: none"> 1. <i>PhilGEPS Registration Certificate (Platinum Certificate) (Annex C)</i> 2. <i>BIR Tax Clearance Certificate (Annex D)</i> 3. <i>Income & Business Tax Returns (Annex E)</i> 4. <i>Net Financial Contracting Capacity (NFCC) Computation (Annex F)</i> 5. <i>Technical Specifications (Annex G)</i> 6. <i>Best Offer Price or Price Schedule (Annex H)</i> • <i>Criteria/Rating for Best Offer Assessment (Annex I)</i> • <i>Other Concerns</i> 	Thru Microsoft (MS) Teams Videoconference MS Teams Meeting Link: https://teams.microsoft.com/l/meetup-join/19%3ameeting_MGYyZDk2YjQhZDBmOS00YtQ0LThiYjctMTVhZWUwZTYzZTI1%40thread.v2/0?context=%7b%22id%22%3a%22b18ff772-1cac-4521-9a8b-f077b03a9db6%22%2c%22oid%22%3a%22d3e2eff5-d07e-4d8c-b558-e4614f86a95c%22%7d
November 3, 2022 9:00 a.m. – Deadline of Submission of Bids	SUBMISSION OF BEST OFFER (Online) <ul style="list-style-type: none"> • <i>Submission of <u>electronic/ softcopy</u> of Best Offer Documents thru email</i> • <i>Submission of one (1) set <u>hardcopy</u> of Best Offer Documents</i> 	CSC-BAC Secretariat at email address: csc.ofam.pmd@gmail.com BAC-Secretariat Unit, OFAM Room, CSC Main Building Central Office, IBP Road, Constitution Hills, Quezon City Tel. No. 8931-7990
November 3, 2022 9:30 a.m. –	CHECKING OF ELIGIBILITY, TECHNICAL AND FINANCIAL REQUIREMENTS OPENING OF BEST OFFER (Pass / Fail)	Thru Microsoft (MS) Teams Videoconference MS Teams Meeting Link:
November 4 & 7, 2022	DETAILED BEST OFFER (DBO) BEST OFFER ASSESSMENT BEST OFFER RANKING	MS Teams Meeting Link: https://teams.microsoft.com/l/meetup-join/19%3ameeting_YWVhZGlxZjU1MjVlOS00O0Y4LThhMGQhNzcyNzYzOTkyMD8m%40thread.v2/0?context=%7b%22id%22%3a%22b18ff772-1cac-4521-9a8b-f077b03a9db6%22%2c%22oid%22%3a%22d3e2eff5-d07e-4d8c-b558-e4614f86a95c%22%7d
November 9, 2022	PRESENTATION OF REPORT ON THE ASSESSMENT & RANKING RESULTS DECLARATION OF BEST OFFER	
November 10, 2022	POST QUALIFICATION EVALUATION	

The **Manual of Bidding Documents** for the Negotiated Procurement consisting of the technical specifications, documentary requirements, criteria/rating, etc. can be secured, *free-of-charge*, upon request from the CSC-BAC Secretariat.



ATTY. ARIEL G. RONQUILLO
CSC Assistant Commissioner
CSC-BAC Chairperson



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