



**CSC-CO BIDS AND AWARDS COMMITTEE**

**Project I.D. No. 2022-17**  
(Neg. Proc.-Motor Vehicle for OCOM-Acosta)  
September 14, 2022

**INVITATION TO NEGOTIATE**  
(Mode of Procurement: **Negotiated Procurement**)

The Civil Service Commission (CSC), through its Bids and Awards Committee (BAC), invites *interested bidders/suppliers/dealers/distributors of motor vehicles* and duly registered with the *Philippine Government Electronic Procurement System (PhilGEPS)* ([http:// www.philgeps.gov.ph](http://www.philgeps.gov.ph)) of the Department of Budget and Management (DBM), to participate in the “**Negotiated Procurement (Two-Failed Biddings)**” for the following project:

**Title of Project: “Negotiated Procurement for the Supply and Delivery of One (1) Unit Motor Vehicle for Use of the CSC Commissioner”**

**Approved Budget for the Contract (ABC): Php 2,550,000.00** (Inclusive of Govt. Taxes/ Applicable Charges)

**Technical Specifications and Requirements:**

Item No.	Quantity/ Unit	Item Description	ABC (Unit Cost)	Total ABC
1	1 Unit	<p><b>“Negotiated Procurement for the Supply and Delivery of One (1) Unit Motor Vehicle for Use of the CSC Commissioner”</b></p> <p><b>TECHNICAL SPECIFICATIONS:</b></p> <p>Model: 2022 or much later Model Brand-New</p> <p><b>Chassis:</b></p> <p>Body type : Crossover Seating Capacity: 7 persons Brakes (Front/Rear): Ventilated Disc/Solid Disc Fuel Tank Capacity: 64 – 75L Wheels: at least 18 - 19” Alloy Wheels</p> <p><b>Dimensions:</b></p> <p>4735 – 5160 (L) x 1825 - 1995 (W) x 1680 – 1935 (H)</p> <p><b>Engine:</b></p> <p>Type: Diesel Displacement: 2,150cc (at least) not more than 2,800cc Transmission: Automatic Number of valves: 16</p> <p>Maximum Output hp/rpm: 197-205/3,800 – 4,000 Maximum Torque nm/rpm: 300-441/1,750- 2,000</p>	Php 2,550,000.00	<p><b>Php 2,550,000.00</b> (Inclusive of Govt. Taxes/ Applicable Charges)</p>

		<p><b><u>Accessories:</u></b></p> <p>Air-conditioning System: Three-zone air-conditioning system with Blindspot Detection System Push start button Hill Start Assist Headlamps - LED Projector Daytime Running Lights Side Turn Signal Lights Spare Tire – Full-size alloy wheel and tire Power Seats – With (Driver/Passenger) Lumbar Support Power Steering or similar or higher technology</p> <p><b><u>Safety and Security:</u></b></p> <p>Manufacturer’s Standard</p> <p><b><u>Color:</u></b></p> <p>CSC reserves option to choose</p> <p><b><u>Standard Inclusions:</u></b></p> <p>Free Items (Minimum/whatever appropriate):</p> <p>Tint, Matting, Seat Cover, Emergency Roadside Assistance (ERA)</p> <p><b><u>Warranty:</u></b></p> <p>100,000 kms. or minimum of 3 years, whichever comes first</p> <p><b><u>Additional Conditions:</u></b></p> <p>Prospective bidder must own and operate or has affiliate service stations nationwide</p> <p><b>Note:</b> Specifications should be compliant with motor industry requirements and standards.</p> <p><b>OTHER REQUIREMENTS</b></p> <ol style="list-style-type: none"> <li>1. Bidder/supplier/company must be in <u>existence for at least two (2) years and belongs to the same market industry</u> providing similar requirements and goods/machines for the same period.</li> <li>2. Bidder/supplier/company must be an up-to-date registered member of the Philippine Government Electronics Procurement System (PhilGEPS) under the Department of Budget and Management (DBM).</li> </ol>		
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		<p>3. Bidder/supplier/company must be able to <u>comply with the technical specifications/requirements and bidding requirements of the project</u> pursuant to the Revised Implementing Rules and Guidelines (IRR) of R.A. 9184 (Government Procurement Reform Act).</p> <p>4. Bidder/supplier/company must be able to <u>provide preventive/ maintenance/repair services for the vehicle in any of its branches or service centers nationwide</u> within the specified time.</p> <p><b>GUARANTEE / WARRANTY</b></p> <p>The winning supplier/bidder shall guarantee the availability of the vehicle, (including their parts, accessories, and other components) which are all original, brand-new, and free from any manufacturing defects. Replacement of the defective vehicle or its part/accessory shall be performed within the specified period.</p> <p><b>BID VALIDITY</b></p> <p>The Bid shall be valid for one hundred twenty (120) calendar days upon submission of bid.</p> <p><b>PAYMENT</b></p> <p>To consummate the sale, payment, through a Landbank of the Philippines (LBP) <u>Cheque</u>, shall be made <b>within five (5) government working days (GWDs) after complete delivery of the motor vehicle</b> by the Winning Supplier and <u>attachment of complete supporting documents</u> as required for payment processing.</p> <p><b>TAXES</b></p> <p>Any and all taxes, fees, charges, imposts, and other legally imposable fees due or that may become due under the purchase shall be for the account of the supplier.</p> <p>The <u>Civil Service Commission</u>, as a government collecting agency for the Bureau of Internal Revenue, <u>shall deduct allowable government taxes</u>.</p> <p><b>DELIVERY PERIOD</b></p> <p>The winning bidder/supplier shall deliver the motor vehicle <b>within sixty (60) calendar days</b> upon receipt of the approved Purchase Contract and Notice to Proceed (NTP).</p> <p>In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) based on the amount specified in the Purchase Order for every day of delay shall be imposed.</p>		
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		<p><b>DELIVERY PLACE</b></p> <p>The motor vehicle shall be delivered to the <b>CSC Central Office</b>, through the Office for Financial and Assets Management (OFAM), located at <b>CSC Main Building, IBP Road, Constitution Hills, Diliman, Quezon City.</b></p> <p style="text-align: center;">* * *</p>		
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In this light, **may we invite authorized Car Dealers/Company Representative/s to participate in the following activities on the negotiated procurement** of vehicle in the CSC Central Office:

Date / Time	Activity	Place / Venue
<b>September 14 to 26, 2022</b>	<p><b>INVITATION / ADVERTISEMENT</b></p> <p>(Invitation to bidders and posting of procurement announcement/ bid bulletin in the PhilGEPS/CSC Websites/ conspicuous places in the CSC)</p>	PhilGEPS & CSC Websites; and CSC Procurement Bulletin Board
<b>September 21, 2022 at 1:30 p.m.</b>	<p><b>PRE-NEGOTIATION CONFERENCE (Online)</b></p> <p><i>Discussion of the following:</i></p> <ul style="list-style-type: none"> <li>• <i>Technical Specifications</i></li> <li>• <i>Documents to be submitted during Bid Opening</i></li> <li>• <i>Criteria/Rating for Bid Evaluation</i></li> <li>• <i>Other issues/concerns</i></li> </ul>	Thru Microsoft (MS) Teams Videoconference
<b>September 26, 2022 at 1:30 pm</b>	<p><b>SUBMISSION OF BEST OFFER (Online)</b></p> <p><b>OPENING OF BEST OFFER (Online)</b></p>	<p>CSC-BAC Secretariat at email address: <a href="mailto:csc.ofam.pmd@gmail.com">csc.ofam.pmd@gmail.com</a></p> <p>Online thru <i>MS Teams</i> Videoconference /</p> <p>OFAM Room, CSC Main Building, Central Office</p>

The **Manual of Bidding Documents** for the Negotiated Procurement consisting of the technical specifications, documentary requirements, criteria/rating, etc. can be secured, **free-of-charge**, upon request from the CSC-BAC Secretariat.



**ATTY. ARIEL G. RONQUILLO**  
CSC Assistant Commissioner  
CSC-BAC Chairman

<p><b>CSC-BAC SECRETARIAT</b> CSC-BAC / OFAM Civil Service Commission – Central Office Basement, CSC Main Building IBP Road, Constitution Hills, Diliman, Quezon City Trunkline: 931-7935 or 39 local 508 Tel. Nos. 931-7990; 931-7984; Telefax: 931-8029 Email Address: <a href="mailto:csc.ofam.pmd@gmail.com">csc.ofam.pmd@gmail.com</a></p>
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