



NOTICE TO PROCEED

SEPTEMBER 8, 2023

Date

MS. JESUSA GANADOS

Authorized Personnel

Zab Enterprises, Inc.

2151 Sobriedad St. Cor. Blumentrit Ext. Brgy. 538 Sampaloc,

Manila

Dear Ms. Ganados:

The attached **Purchase Order (PO)** with number 2023-09-0098, having been approved, notice is hereby given to **Zab Enterprises, Inc.** for the execution of the project "**Supply and Delivery of Various Common Use Office Supplies for 2nd Semester Of 2023 (Lot 4)**".

Upon receipt of this Notice, you are responsible for performing the services under the terms and conditions of the Purchase Order and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Keep one copy and return the other to the Civil Service Commission.

Very truly yours,

ATTY. KARLO A. B. NOGRALES

Chairperson

Conforme:

I acknowledge receipt of this notice on October 06, 2023
(Date of Receipt)

Printed Name of the Authorized Representative of the Bidder/Supplier: Jesusa Ganados
JESUSA GANADOS

Signature: Jesusa

