CIVIL SERVICE COMMISSION
Republic of the Philippines

Appendix 61

PURCHASE ORDER

IBP Road, Constitution Hills, Quezon City

Supplier	**CONCEPT AND INFORMATION GROUP, INC.**	**PO No.**	**2021-04-0018**
Address	**3450 Florida St., Palanan, Makati City**	**Date**	**April 13, 2021**
Tel. No.	**8551-5148**	**PhilGEPS No.**	**20170217825563083260**
TIN	**005-339-109-000**	**Mode of Procurement**	**NP-SSAWETMS**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery	**Civil Service Commission, Constitution Hills, Quezon City - OFAM at Lower Ground Floor**	**Delivery Term**	***Please see details below***
Date of Delivery		**Payment Term**	**within 15-30 days upon complete submission of supporting documents.**

Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount
1	lot	**Publication of CSC Resolution No. 2100079 dated January 27, 2021** (Revised Rules on the Administrative Offense of Dishonesty) Ad Size: 6 x 29 Ad Type/Location: Classified Frequency: Once xxxx-Nothing Follows-xxx PR No. 2021-03-0111 (OLA)	1	50.00 *x6x29* **₱8,700.00** +12% VAT	**8,700.00** **1,044.00**
Total Amount in Words		***Nine Thousand Seven Hundred Forty Four Pesos Only***			**₱9,744.00**

At least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for everyday of delay. Once the cumulative amount of liquidated damages reaches 10 percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other causes of action and remedies available under the circumstances.

The supplier/service provider is required to submit the billing statement within five (5) working days after the conduct of the activity.

Conforme:

Geraldine Datoy
Signature Over Printed Name of Supplier

April 14, 2021
Date

Very truly yours,

MARIA VICTORIA M. SALAZAR
Signature over Printed Name of Authorized Official

Acting Director IV
Designation

Fund Cluster
Funds Available

ESCARLET G. CONDE 5/18
Signature Over Printed Name of Chief Accountant/
Head of Accounting Division/Unit

ORS/BURS No.
Date of the ORS/BURS:
Amount **₱9,744.00**