



**PURCHASE ORDER**  
IBP Road, Constitution Hills, Quezon City

Appendix 61

Supplier	LASEVIEW TRADING		PO No.	2023-09-0100		
Address	#6 Montebello St., LBA 1, Sta. Rosa City, Laguna		Date	September 8, 2023		
Tel. No.	049-557-6602		PhilGEPS No.	2015081441521801189257		
TIN	312-084-102-000		Mode of Procurement	Shopping (B)		
Gentlemen:						
Please furnish this office the following articles subject to the terms and conditions contained herein:						
Place of Delivery	Civil Service Commission, Constitution Hills, Quezon City - OFAM at Lower Ground Floor		Delivery Term	FOB Destination		
Date of Delivery	Seven (7) working days upon receipt of Purchase Order		Payment Term	within 15-30 days upon complete submission of supporting documents.		
Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount	
1	cart	TONER CARTRIDGE, HP CE285A (HP85A), Black xxxx-Nothing Follows-xxx	57	2,199.00	125,343.00	
		PR No. 2023-08-1225 BAC Resolution No.: 2023-171				
Total Amount in Words			One Hundred Twenty Five Thousand Three Hundred Forty-Three Pesos Only			125,343.00
At least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches 10 percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other causes of action and remedies available under the circumstances.						
The supplier/service provider is required to submit the billing statement within five (5) working days after the conduct of the activity.						
Conforme		Very truly yours,				
Signature Over/Printed Name of Supplier		Signature over Printed Name of Authorized Official				
Date		Designation				
Fund Cluster	OF MOOE		ORS/BURS No.			
Funds Available	Php 125,343.00		Date of the ORS/BURS:			
		Amount				
Signature Over/Printed Name of Chief Accountant		P125,343.00				
Head of Accounting Division/Unit						