

<b>Place of Assignment :</b>	NPS (Office of the Provincial Prosecutor- Cagayan )
<b>Position Title :</b>	Administrative Officer V (Administrative Officer III)
<b>Plantilla Item No. :</b>	ADOF5-202-05
<b>Salary/Job/Pay Grade :</b>	18
<b>Monthly Salary :</b>	Php 45,203.00
<b>Eligibility :</b>	Career Service (Professional) Second Level Eligibility
<b>Education :</b>	Bachelor's Degree
<b>Training :</b>	8 hours of relevant training
<b>Work Experience :</b>	2 years of relevant experience
<b>Competency :</b>	Not applicable

**Instructions/Remarks :**

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than September 12, 2022.

**Documents:**

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

Human Resource Management Officer

**#5 Dalan Na Angicacua, Regional Government Center , Carig Sur, Tuguegarao City, Cagayan**  
orp02@doj.gov.ph

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**

**Posting Date :** August 31, 2022

**Closing Date :** September 12, 2022